



**The Town of Pecos City**  
Regular City Council Meeting City  
Closed Door – Open Via Internet  
115 W 3<sup>rd</sup> St. Pecos, Texas 79772  
March 26, 2020 5:30 PM

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**CITIZENS MAY PARTICIPATE IN THIS MEETING VIA INTERNET AT:**  
[www.pecostx.gov/watch](http://www.pecostx.gov/watch)

**PUBLIC COMMENTS REGARDING AGENDA ITEMS CAN BE  
SUBMITTED TO THE CITY COUNCIL AT [public-comments@pecostx.gov](mailto:public-comments@pecostx.gov).  
WRITTEN COMMENTS WILL BE RECEIVED UP UNTIL 5:00 PM ON  
THE DAY OF THE MEETING.**

***COMMENTS RECEIVED PRIOR TO 5:00 PM WILL BE READ ALOUD DURING THE PUBLIC  
COMMENTS PORTION OF THE COUNCIL MEETING***

Please visit <https://www.texasattorneygeneral.gov/news/releases/governors-office-clears-path-governmental-bodies-meet-telephonically-or-videoconference-during>

and/or

<https://www.texasattorneygeneral.gov/sites/default/files/images/admin/2020/Press/Open%20Meeting%20Laws%20Subject%20to%20Temporary%20Suspension.pdf> for more information regarding these special exceptions.

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Invocation by Councilwoman Baca

Pledge of Allegiance by Councilman Tellez

- A. Call to Order
- B. Invocation
- C. Pledge of Allegiance
- D. Public Comments
- E. Consent Agenda
  - 1. Approve the Minutes of the March 02, 2020 Regular City Council Meeting
  - 2. Expenditure Report
  - 3. Call Report
  - 4. PEDC March 2020 Agenda and Minutes
- F. Non-Consent
  - 1. **DISCUSS/CONSIDER RESOLUTION 20-02-08R** Providing a Refund of Building fees for home construction in the Brandywine Subdivision - Seth Sorensen, City Manager

2. **DISCUSS/CONSIDER RESOLUTION 20-03-01R** Extending the Disaster Declaration related to COVID-19, as issued by Mayor David Flores on March 19, 2020 – Seth Sorensen, City Manager
3. **DISCUSS/CONSIDER RESOLUTION 20-03-02R** Postponing the Special Election for Council Seat #5 until the November 3, 2020 Election – Seth Sorensen, City Manager
4. **DISCUSS/CONSIDER RESOLUTION 20-03-03R** Creating three “licenses” for preferential food truck locations and designating the improvements necessary to qualify as a city-designated site – Seth Sorensen, City Manager
5. **DISCUSS/CONSIDER RESOLUTION 20-03-04R** Granting Wood Group permission to use public right-of-way at the intersection of 7<sup>th</sup> Street and Eddy Street (SE corner) for the purpose of groundwater monitoring and data collection – Seth Sorensen, City Manager
6. **DISCUSS/CONSIDER RESOLUTION 20-03-05R** FY19-20 Budget Amendment – Seth Sorensen, City Manager
  - a. **20-03-05(a)R** Reappropriation of funds from multiple Funds, available from “vacancy savings and benefits” in the amount of \$265,000 to provide Employee Retention Bonuses for FY20
  - b. **20-03-05(b)R** Reappropriation of funds within the Street Maintenance Tax Fund from Plum Street project to Washington Street project in the amount of \$1,421,500.
  - c. **20-03-05(c)R** Reappropriation of funds within the Utility Fund CIP in the amount of \$300,000 from CR404 engineering to CR404 water and sewer projects
  - d. **20-03-05(d)R** Providing funding from Utility Fund Reserves in the amount of \$58,772.80 for participation in fire hydrant installations on a waterline extension project
  - e. **20-03-05(e)R** Transfer the cost of a John Deere tractor/mower purchase in the amount of \$88,734.68 from the General Fund to the Airport Fund
  - f. **20-03-05(f)R** Providing funding from General Fund Reserves in an amount not to exceed \$3,500,000 for Payment of Note on 620 Acres
7. **DISCUSS/CONSIDER RESOLUTION 20-03-06R** Entering into Utility Reimbursement Agreements (URA) with various landowners and developers as part of water and sewer projects – Seth Sorensen, City Manager
8. **DISCUSS/CONSIDER RESOLUTION 20-03-07R** Accepting Utility Easements from multiple landowners for the purpose of installing water distribution and sewer collection mains near CR 404 – Seth Sorensen, City Manager
9. **DISCUSS/CONSIDER RESOLUTION 20-03-08R** Approving participation on providing fire hydrants as part of a water line extension and appropriating funds in the amount of \$58,772.80, subject to a Utility Reimbursement Agreement – Seth Sorensen, City Manager
10. **DISCUSS/CONSIDER RESOLUTION 20-03-09R** Approving to enter into a Pre-Annexation Agreement with ECCO Services, Inc. – Seth Sorensen, City Manager

11. **DISCUSS/CONSIDER RESOLUTION 20-03-10R** Approving and adopting proposed Pecos Economic Development Corporation Bylaw Amendments – Seth Sorensen, City Manager
12. **DISCUSS/CONSIDER RESOLUTION 20-03-11R** Review and acceptance of 2018-2019 Annual Audit of the Pecos Economic Development Corporation – Seth Sorensen, City Manager
13. **DISCUSS/CONSIDER RESOLUTION 20-03-12R** Approving and implementing an employee retention bonus for the months of April 2020 through September 2020 to be paid at the end of FY2020 – Seth Sorensen, City Manager
14. **DISCUSS/CONSIDER RESOLUTION 20-03-13R** Awarding Freese & Nichols a contract in the amount of \$399,711 to create a Water Distribution System Master Plan (Phase I) and a Wastewater Collection System Master Plan (Phase I) and authorizing the expenditure of funds previously appropriated in the Utility Fund as part of the FY19-20 Budget (\$400,000) – Howdy Lisenbee, Assistant City Manager
15. **DISCUSS/CONSIDER RESOLUTION 20-03-14R** Entering into a contract with MBS for engineering services related to the NEQ Sewer Extension (CR404) project – Seth Sorensen, City Manager
16. **DISCUSS/CONSIDER RESOLUTION 20-03-15R** Accepting a bid for the NEQ Sewer Extension (CR404) project from Badger BMB Service, Inc. in the amount of \$830,485.60; authorizing the expenditure of funds previously appropriated in the Utility Fund as part of the FY19-20 Budget; waiving the 75% participation requirements – Seth Sorensen, City Manager
17. **DISCUSS/CONSIDER RESOLUTION 20-03-16R** Accepting Change Order #1 for the NEQ Sewer Extension (CR404) project – Seth Sorensen, City Manager
18. **DISCUSS/CONSIDER RESOLUTION 20-03-17R** Authorizing payment from the General Fund of the note in the amount of \$3,200,000 plus interest (as provided for in the note dated January 2019) on 620 acres located in the H&GN RR Co Survey, Block 5, Section 19, Abstract 430, Reeves County, Texas – Seth Sorensen, City Manager
19. **DISCUSS/CONSIDER ORDINANCE 20-03-01** Establishing Curfew Hours for Minors; providing a sunset provision, 1<sup>st</sup> Reading – Lisa Tarango, Police Chief
20. **DISCUSS/CONSIDER ORDINANCE 20-03-02** Updating and amending *Chapter 62 – Vehicles for Hire* of the Town of Pecos City's Code of Ordinances, 1<sup>st</sup> Reading – Lisa Tarango, Police Chief
21. **DISCUSS/CONSIDER ORDINANCE 20-03-04** Changes to Fee Schedule regarding mobile food vendor permit fees, 1<sup>st</sup> Reading – Seth Sorensen, City Manager
22. **DISCUSS/CONSIDER ORDINANCE 20-03-05** Authorizing the City Manager, or their designee, to update the Town of Pecos City Employee Handbook, 1<sup>st</sup> Reading – Seth Sorensen, City Manager

**Executive Session under Tex. Gov't Code § 551.071, 551.072 551.074, 551.087**

1. Consultation with Attorney
2. Personnel Matters
3. Real Estate Negotiations
4. Economic Development

**Open Executive Session under Tex. Gov't Code § 551.071, 551.072 551.074, 551.087**

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G. Discuss Items for Next City Council Agenda – City Council

H. Adjournment

The council may vote and/or act upon each of the items listed on this agenda. The city council reserves the right to retire into executive session concerning any of the items listed on this agenda. Whenever it is necessary and legally justified under the Open Meeting Act, the city council may act in open session on any items listed for the executive session.

City Council meetings are available to all persons regardless of disability, individuals with disabilities who require special assistance should contact the City Secretary's office at (432) 445-2421 or at 115 West 3<sup>rd</sup> Street, Pecos, Texas during normal business hours at least twenty-four hours in advance of the meeting.

*Syra Nichols*

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Syra Nichols, City Secretary

This notice is posted pursuant to the Texas Open Meeting Act. (GOVERNMENT CODE SECTION 551.001.E.T.SEQ).

**POSTED ON March 23, 2020 at 5:30 PM**