

The Town Council of the Town of Pecos City met in Special City Council Meeting in the City Council Chambers on September 20, 2016 at 5:35 P.M. with the following present:

Venetta Seals	Mayor
Gerald Tellez	Mayor Pro Tem
Chuck Knudsen	Councilman
Arthur Orona	Councilman
Wally Moon	Councilman
Rudy Villegas	Councilman
Eric Honeyfield	City Manager
Mary Carmen Wood	City Secretary
Heather Ramirez	Finance Director
Gary Rumbaugh	Public Works Director
Jesus Gomez	MIS Specialist
Syndi Fuentez	Permit Director

Item A. Mayor Venetta Seals called the September 20, 2016 meeting to order at 5:35 pm.

1. **BUDGET HEARING** – Finance Director Heather Ramirez presented the 2016-2017 Fiscal Year Budget Draft. She began with stating that if the entire Budget Requests for 2016-2017 were approved, this would require a transfer in from the Reserves. However, this is with the estimated revenues that are going to be received in the 2016-2017 Budget Year. If revenues exceed the prediction, then this will not require a transfer in from the reserves. We will watch our Revenues before making any transfers into the General Fund from Reserves. Heather also discussed some key items on the Budget including the Street Maintenance Tax and some equipment that will be purchased with these funds (including a Static Steel Wheel, Sheep foot, Asphalt Zipper, and a Broce Broom) she also mentioned the budgeted Fire Truck only if and when the Funds requested from the County will be received for this. She also discussed the Shop Overhead Doors for Shop, Finance Department Alarm System, Security Cameras at the Shop Warehouse and City Hall, upgrading the Landfill Software, New Timeclock at PD, Hardware Maintenance for City Hall/Finance. The Parks Departments needs an increase for extra herbicide and a new vehicle to replace the 2003 Chevy. They also need a bucket truck and a new Kubota to replace the oldest one. Heather then went on to mention the budgeted \$50k funds for restrooms in the Community Center and Municipal Court Building and \$250k funds for the remodeling and updating of City Hall/Water Dept/Finance. Council and Administration then discussed repurposing the budgeted \$300k funds to acquire land and begin construction of a new city hall building instead of remodeling the current building that is dated.

Finance Director Heather Ramirez then went on with the draft budget and pointed out key items including \$225k for the continued purchasing of dumpsters and roll offs, three

new vehicles to replace three vehicles in Code Enforcement, all the bond payments, three more vehicles for water department, an Electric Backup Generator (Turnkey), Insert Valve Machine, a water meter for the water well, Fire Hydrant Security Locks, Trash Pump. She also mentioned the purchase of a new Ambulance that the Hospital will be purchasing for the City. The Hospital will issue the City \$165,000 for the purchase of an Ambulance. The City will be purchasing the Ambulance with these funds. The Airport, CJC and Hot Tax Budgets were also presented to Council. Mr. Honeyfield mentioned that there is an exercise that is required to proceed with the Construction of the ball fields. There is a study of projected HOT Funds that needs to be done and he has already draft an RFP for this study. Also, keep in mind that there are too many different websites for this size of town. There should be a one stop shop for our Community where you can find everything with links. Also, this is a tremendous savings to only have one maintenance fee and etc. It's not a huge number but this is something we ought to look at it. We currently have an IT Director that could handle this for all of our entities.

Item J. Adjourned at 7:51 pm

Venetta Seals, Mayor

Attest:

City Secretary