



**Town of Pecos City**  
115 W 3<sup>rd</sup> St / P.O. Box 929  
Pecos, Texas 79772

Ph: 432-445-2421 / Fax: 432-445-6670  
[www.pecostx.gov](http://www.pecostx.gov)

Town of Pecos City

Vendor's Permit Instructions:

STEPS:

1. Vendor/Peddler must obtain a background check form from Pecos Police Department before the permit is issued.
2. Vendor/Peddler must then obtain a permit as specified in section 48-5 Permit Fees of Ordinance 18-05-02
3. Vendor/Peddler must present a valid Texas driver's license and the background check from the Pecos Police Department.
4. Vendor/Peddler must present a copy of a Vendor/Peddler Sales Tax License.
5. If Vendor/Peddler is selling produce, they must get a ~~\$5,000~~ \$10,000 Bond from a Bonding Insurance Company. If vendor/peddler can bring proof of growing their own produce, they will not need a Bond.
6. The Vendor/Peddler must have a written authorization from the premises property owner/representative where they will be setting up to sell.

Contact Information:

Police Department: 432-445-4911

City Hall: 432-445-2421



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### VENDOR/PEDDLERS Permit Check Off List

- \_\_\_\_\_ State Sales Tax Permit
- \_\_\_\_\_ Health Permit (food vendor)
- \_\_\_\_\_ Written Permission from the Property Owner
- \_\_\_\_\_ \$10,000.00 Surety Permit Bond
- \_\_\_\_\_ Police Department Registration/Criminal History Check
- \_\_\_\_\_ Mobile Food Vendor Permit  
(\$250.00 Per Month or \$ 2500.00 per year)
- \_\_\_\_\_ Vendor/Peddler (\$50.00/day or \$250.00/month)
- \_\_\_\_\_ Seasonal Vendor (Fruit & Snow-cones)(\$250.00 Per Month or  
\$750.00 per season of 4 Months Only)(April 1<sup>st</sup> – Sept. 31<sup>st</sup>)

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Police Department Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director of Permits

\_\_\_\_\_  
Date



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### Vendor's Permit Application

First, Last Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Physical Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Same as mailing address? \_\_\_\_\_ Yes \_\_\_\_\_ No

Contact Phone: (\_\_\_\_) \_\_\_\_-\_\_\_\_\_

State Sales Tax#: \_\_\_\_\_

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date



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Peddler Permit  
Written Authorization of Property Owner

I, \_\_\_\_\_, am the legal property owner of  
\_\_\_\_\_, Pecos, Reeves County, Texas. Further, I do  
hereby give \_\_\_\_\_ permission to be on said  
premise(s) between the dates of \_\_\_\_\_, \_\_\_\_\_, 20\_\_\_\_  
and/to \_\_\_\_\_, \_\_\_\_\_, 20 \_\_\_\_\_. This written authorization is  
granted regarding the requirement of Town of Pecos City, Code of  
Ordinances, Chapter 21, Peddlers, Section 21, Sub-Section 21.11 (b).

\_\_\_\_\_ Property Owner's Signature

\_\_\_\_\_ Date