

The Town Council of the Town of Pecos City met in Regular City Council Meeting in the City Council Chambers on September 15, 2016 at 5:35 P.M. with the following present:

Venetta Seals	Mayor
Gerald Tellez	Mayor Pro Tem
Chuck Knudsen	Councilman
Wally Moon	Councilman
Arthur Orona	Councilman
Eric Honeyfield	City Manager
Mary Carmen Wood	City Secretary
Heather Ramirez	Finance Director
Holly Jarocki	Code Enforcement
Gary Rumbaugh	Public Works Director
Jesus Gomez	MIS Specialist
Syndi Fuentez	Permit Director

Item A. Mayor Venetta Seals called the September 15, 2016 meeting to order at 5:35 pm.  
*Councilman Villegas not present.*

Item B. Invocation by Councilman Moon

Item C. Pledge of Allegiance by Councilman Knudsen

Item D. Public Comments

Jesus Silva- Updates on progress of Veterans Memorial Park.

Gary Rumbaugh-Updates on Speed Study.

Item E. Consent Agenda

On Motion by Councilman Knudsen and seconded by Councilman Orona, the Council voted unanimously to approve the Consent Agenda as presented; Minutes to Regular City Council Meeting August 11, 2016; Monthly EMS Report for August 2016; Monthly Municipal Airport Report for August 2016; Monthly Animal Control Report for August 2016; Overtime Report for PP18, and Accounts Payable.

Item F. Non-Consent Agenda

1. **MUNICIPAL COURT ATTORNEY** – Eric Honeyfield, City Manager, On Motion by Councilman Knudsen and Seconded by Councilman Tellez, the council voted unanimously to approve the contract with Parker Johnson for prosecution of municipal court cases and incidental legal matters as needed.

2. **UPDATES**– A) Siren System/Emergency System postpone on Motion by Councilman Orona and Seconded by Councilman Tellez. B) Water Tower by the Golf Course update given by Jesus Silva. C) Veterans Memorial Park Donations totaling \$13,962.00 update given by Heather Ramirez, Financial Director. D) City Health Inspections given by Jack Brookshire, Fire Marshal.

3. **STOP SIGN** – Ordinance No. 16-08-04 presented by Gary Rumbaugh, Public Works Director. On motion by Councilman Knudsen and Seconded by Councilman Moon the Council voted unanimously to approve the 2<sup>nd</sup> reading of Ordinance No. 16-08-04 an ordinance replacing existing yield signs with Stop Signs at the following locations:

- |                                    |  |
|------------------------------------|--|
| 1. Hillcrest and Cypress (SE & NW) | 18. B and Alamo (SW)                       |
| 2. Hillcrest and Elm (SE & NW)     | 19. B and Oak (NE)                         |
| 3. Hillcrest and Hickory (NE)      | 20. B and Pecan (SW & NE)                  |
| 4. Pecos and Hickory (NE)          | 21. A and Pecan (NW)                       |
| 5. Pecos and Oak (SW)              | 22. 6 <sup>th</sup> and Palm (SE & NW)     |
| 6. F and Cherry (SE)               | 23. 6 <sup>th</sup> and Oleander (SE & NW) |
| 7. F and Bois D Arc (SE)           | 24. 6 <sup>th</sup> and Plum (SE & NW)     |
| 8. F and Hackberry (SE)            | 25. 6 <sup>th</sup> and Cherry (SE & NW)   |
| 9. E and Willow (SW & NE)          | 26. 6 <sup>th</sup> and Hickory (SE & NW)  |
| 10. E and Hickory (SW)             | 27. 6 <sup>th</sup> and Elm (SE & NW)      |
| 11. D and Hickory (SE & NW)        |  |
| 12. D and Cypress (SE)             |  |
| 13. D and Oak (SE & NW)            |  |
| 14. D and Pecan (NW)               |  |
| 15. C and Alamo (SW)               |  |
| 16. C and Cypress (NW)             |  |
| 17. C and Oak (SE & NW)            |  |

**Proposed 4-Way Stop Sign Locations**

- 28. 2<sup>nd</sup> and Alamo (SW & NE)
- 29. 2<sup>nd</sup> and Oleander (SW & NE)
- 30. 2<sup>nd</sup> and Elm (NE & SW)

4. **CITY WELL FIELDS**– Gary Rumbaugh, Public Works Director, discussed his research in regards to Historic Water Well Levels, including Pecos Valley Aquifer, Santa Rosa Aquifer (Pecos Trough) and Ward County Wells.

5. **911 Address** – Mary Carmen, City Secretary, Addressed issues regarding 911 addresses being issued for Country Roads 201 and 203. Questioned if the street names would remain County Roads or be re-named to a city street name. Council verbally agreed to remain with the County Road names until an Ordinance is drafted to rename the newly annexed streets.

6. **CURB & GUTTER REPLACEMENT PROJECT** – Gary Rumbaugh, Public Works Director, presented three proposals for 2016-207 Curb and Gutter Replacement Project 1)Z-Tek Construction for \$397,500. 2) Gallardo Construction for \$416,750.00 3) Edgardo Madrid and Associates for \$347,500.00. On Motions by Councilman Knudsen and Seconded by Councilman Tellez, Council voted unanimously to award the 2016-2017 Curb and Gutter,

Sidewalk and Concrete Removal and Replacement Project to Edgardo Madrid and Associates over the next two years.

**7. 2016 INFRASTRUCTURE IMPROVEMENTS SEWER LINE REPLACEMENT** – Jesus Silva, Public Works Assistant, presented a Final Payment/Change Order Number 1 from J&H Services, INC. Mr. Silva stated that Council had made three change orders and the contractor combined them into one change order. On Motion by Councilman Knudsen and Seconded by Councilman Orona, the Council voted unanimously to approve the final payment/change order number 1 in the amount of \$336,520.72.

**8. STREET LIGHTS** –. On Motion by Councilman Moon and Seconded by Councilman Knudsen, the Council voted unanimously to postpone the Street Lights along the following locations:

- a. All along Stafford
  - i. Pigman
  - ii. Torres
  - iii. Texas
- b. 1200 & 1300 Block of Cowan and Morris
- c. Morris/Oleander
- d. 3rd & Magnolia
- e. Pine & Third

**9. AIRPORT** – Isabelle de Brouwer, Airport Manager, presented the TxDOT Ramp Grant which allows us to get 50% back on expenses. On Motion by Councilman Knudsen and Seconded by Councilman Orona, the Council voted unanimously to approve TxDOT Ramp Grant for 2016-2017.

**10. STOP SIGN**– Gary Rumbaugh, Public Works Director, 1<sup>st</sup> reading of Ordinance NO. 16-09-01, an Ordinance adding Stop Signs and Replacing Existing Yield Signs with Stops signs. On Motion by Councilman Orona and Seconded by Councilman Tellez, the Council voted unanimously to approve the 1<sup>st</sup> reading of Ordinance NO. 16-09-01, an Ordinance adding stop signs and replacing Existing Yield Signs with Stop Signs at the presented locations.

- a. Texas and Normandy (NE)
- b. Jackson and Beauchamp (SW & NE)
- c. Madison and Pigman (NE)
- d. Cothrun and Kerr (NW and SE)
- e. Cothrun and Massey (SW)
- f. Tolivar and Kerr (NW & SE)
- g. Moore and Kerr (NE)
- h. Massey and Moore (NE)
- i. Frye and Moore (NE)
- j. Moore and Easterbrook (SW)
- k. Tolivar and Easterbrook (NW)
- l. Frye and Tolivar (SW)
- m. Massey and Tolivar (SW)
- n. Tolivar and IH 20 SFR (SE)
- o. Cactus and Daggett (SE)
- p. Tolivar and Meadowbrook (NE)
- q. Meadowbrook and Cothrun (SW & NE)
- r. Sage and Cactus (NE)
- s. 4th and Lena (SE)
- t. 4th and Vernon (SE)
- u. 4th and Irene (SE)

11. **BUDGET HEARING-** Heather Ramirez, Director of Finance, presented 2016 projected Effective Tax Rate of .3479323/\$100 and the Rollback Rate of .51111459/\$100. Council discussed the increases that were done last year to support one of the Bond Payments. Mrs. Ramirez stated that last years' debt payment out of property tax only included the 2014 Street Bond Payment. This year she included the 2014 Street Bond Payment and the 2015 Water and Sewer Bond Payment in the Property Tax Rate. There is also a 2016 Bond that will be paid out of Utility Revenues this year. We are pledging two bond payments out of Property Tax and one bond payment out of Utility Revs. Chief Appraiser John Huddleston was present and stated that there is an increase for all the entities this year across the board. On Motion by Councilman Knudsen and seconded by Councilman Tellez, the Council voted unanimously to adopt the Rollback rate of .51111459/\$100. Then Councilman Knudsen motioned to rescind the previous motion to adopt the Roll back Rate and was seconded by Councilman Moon, the Council voted unanimously to rescind the previous motion of adopting the Rollback Rate.

Mrs. Ramirez then continued on and presented the Anticipated State Sales Tax which showed an approx. 11% decrease from Oct 2015-Sept 2016. She also presented the General Fund P & L Cash Balances as of date. Isabelle de Bouver was present and discussed the Airport Budget including the Hangar Rental Rates and Revenues. On motion by Councilman Knudsen and seconded by Councilman Tellez, the Council voted unanimously to approve the Budget Hearing as presented.

12. **BUDGET HEARING DATES** – Heather Ramirez, Finance Director stated that there will be two Public Hearings scheduled for September 22<sup>nd</sup> and September 26<sup>th</sup> for the Rollback Rate and these dates would also be used for Budget Hearings. Also, there would also need to be two meetings (preferably September 26<sup>th</sup> and September 29<sup>th</sup>) for two Ordinances to adopt the Budget and Tax Rates. On motion by Councilman Knudsen and seconded by Councilman Orona, the Council voted unanimously to approve the Budget Hearing Dates as presented.

Item G. Discuss items for Next City Council Agenda

1. Stop Sign Ordinance
2. Siren/Emergency System
3. Street Lights
4. Budget Hearings/Public Hearings

Item J. Adjourned at 7:51 pm

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Venetta Seals, Mayor

Attest:

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City Secretary