

The Town Council of the Town of Pecos City met in Regular City Council Meeting in the City Council Chambers on February 25, 2016 at 5:32 P.M. with the following present:

Venetta Seals	Mayor
Gerald Tellez	Mayor Pro Tem
Wally Moon	Councilman
Chuck Knudsen	Councilman
Rudy Villegas	Councilman
Eric Honeyfield	City Manager
Mary Carmen Wood	City Secretary
Heather Ramirez	Finance Director
Clay McKinney	Chief of Police
Conchita Hernandez	Community Development
Gary Rumbaugh	Public Works Assistant
Jesus Silva	Assistant Public Works Director
Jack Brookshire	Building Official/Fire Marshal
Isabelle de Brouwer	Airport Manager
Jesus Gomez	MIS Specialist

Item A. Mayor Venetta Seals called the February 25, 2016 meeting to order at 5:32 pm. *Councilman Saldana not present and City Attorney, Trent Graham, was absent.*

Item B. Invocation by Councilman Moon

Item C. Pledge of Allegiance by Councilman Tellez

Item D. Public Comments

Conchita Hernandez, Community Development Director – stated the City will have a roll-off clean out event on Saturday, March 19, from 8:00am-12:00pm. One roll-off will be located at 7<sup>th</sup> and Peach Street and the other on Washington Street and Bois D Arc Street. Heavier items will be able to drop off. There will be ads in the newspaper and the radio letting people know what can be dropped off.

Item E. Consent Agenda

On Motion by Councilman Villegas and seconded by Councilman Knudsen and with Councilman Knudsen abstaining from the Accounts Payable Report Pecos Tire page 14 (\$65.00), page 24 (\$203.00) and Councilman Villegas abstaining from NAPA page 14 (\$35.09) and page 24 (\$1,365.69), the Council voted unanimously to approve the Consent Agenda as presented; Minutes to Special City Council Meeting for January 11, 2016; Minutes to Regular City Council Meeting for January 28, 2016; Monthly Juvenile Report for January 2016; Monthly EMS report for January 2016; Overtime Report PP04; Accounts Payable; Memorandum of Understanding Between Reeves County Detention Center and Town of Pecos Ambulance Service/EMS; Memorandum of Understanding Between Reeves

County Detention Center and Pecos Fire Department; and Memorandum of Understanding Between Reeves County Detention Center and Pecos Police Department.

Item F. Non-Consent Agenda

1. **LANDFILL** – Mayor Seals, stated she has had citizens ask as to where they can dispose of items they cannot dump in the dumpsters. Conchita Hernandez and Gary Rumbaugh, stated that citizens can take items to the landfill if they provide a water bill and dump up to 2,000 pounds per month. Gary Rumbaugh, stated there are certain items that cannot be dumped because we are a Type1 and Type4 facility. Eric Honeyfield, stated that we could potential accept items like paint, batteries, etc. at the next clean up event. We cannot accept gallons of oil fuel or any other related items. Conchita Hernandez, stated we will accept household items, washer, dryers, microwaves, and other related items. Eric Honeyfield, stated that any paint has to be dry (solid) for it to be dumped in a dumpster.

2. **RESOLUTION** – Eric Honeyfield, City Manager, presented to Council Resolution No. 16-02-03R. A resolution authoring publication of Notice of Intention to Issue Certificates of Obligation City Utility Improvement \$5.2 million. Council further discussed current and future projects that will be completed including the areas that are being annexed. Heather Ramirez, Finance director and Eric Honeyfield, stated that during the May 2014 elections voters approved a \$6,840,000 bond for the construction/repair of approximately 25 miles of City Streets. The payments are to be supported 100% by property taxes and will not affect the City's General Funds. The bond will have a 15 year maturity with a 2.42% interest rate. Also, the City Council issued a Combination Tax and Revenue Certificate of Obligation in the amount of \$7,000,000 in January 2015. It is intended to construct or make various repairs, extensions, additions and improvements to, and acquire and install equipment related to, the City's combined waterworks and sewer system, including rehabilitation or replacement of existing water and sewer meters, hydrants, valves, water storage facilities, and sewer lift stations. On Motion by Councilman Tellez and seconded by Councilman Villegas, the Council voted unanimously to approve Resolution No. 16-02-03R, a resolution authoring publication of Notice of Intention to Issue Certificates of Obligation City Utility Improvement \$5.2 million.

3. **RESOLUTION** – Eric Honeyfield, City Manager, presented to Council Resolution No. 16-02-01R. A resolution inviting proposals for the construction of minimum 10-unit attached rental apartment complexes in Pecos, or detached, single-family homes, built at least two at time, with incentives provided on a first-come, first-served basis, as city funds permit and are appropriated by City Council. Mr. Honeyfield, stated this will replace and repeals Resolution No. 15-03-02R which was passed last year in March. In the resolution we have added detached single-family home and reduced the amount of units from 25 to 10 units. Council discussed the resolution and changes they would like make in the resolution. Council, would like to allow one-story building, change the asking price to \$110/SF, and up to \$5,000 in city-fund allowance for adjacent infrastructure cost. On Motion by Councilman Knudsen and seconded by Councilman Villegas, the Council voted unanimously to approved Resolution No. 16-02-01R with the

following changes; no minimum story construction, \$110/SF, no maximum SF requirement, and up to \$5,000 in city-funded allowance for adjacent infrastructure cost.

4. **CHIP SEAL** – Eric Honeyfield, City Manager, presented to Council a recommendation to award \$3 million - \$1.5 million each to Blue Collar Construction and Professional Road Maintenance. Mr. Honeyfield, stated that no one will get paid until the work is complete. Mr. Honeyfield, stated we should delay Blue Collar until fall so that we can reconstruct the streets already ruined and/or to be ruined by our utility project. Councilman Knudsen, stated his concerns are timing of when they come in and complete the projects. Councilman Villegas, shared his concerns on timing of the projects. Council further discussed the time frame of when utility projects will be completed and when chip seal projects can begin. Mr. Honeyfield, stated that our utility project should be complete by the end of the summer and should start on streets in August. On Motion by Councilman Knudsen and seconded by Councilman Villegas, the Council voted unanimously to approve Awarding \$1.5 million for each Blue Collar and Professional Road Maintenance to not exceed \$3 million.

5. **UPDATE** – Councilman Knudsen, said he would like to have an update and what donations have been submitted. Heather Ramirez, Finance Director, stated she has received a donation from Badger. Ms. Ramirez also stated she is waiting on Ms. Salinas to submit funds from a fundraiser she held in November. Mr. Garcia, stated the committee has not met since November. Commissioner Hinojos, stated the County committed in donating \$7,500 and will provide the funds to Ms. Ramirez. Councilman Knudsen, stated he would like to have the veteran’s park before Veterans Day. No Action Taken.

6. **GATEWAY SIGNS** – Eric Honeyfield, City Manager, stated in August of 2015 Council approved \$173,745 and \$119,066 for the Gateway Sign Project. Which did not include the foundation. Mr. Honeyfield, stated he become aware of the proposed locations for the three (3) signs at this point. One of the signs is proposed to be placed at the Barstow split. Councilman Knudsen, stated there is a sign already located at that split. Council further discussed the location of a third sign and whether solar lights would be installed. On Motion by Councilman Knudsen and seconded by Councilman Villegas, the Council voted unanimously to approve two (2) small signs with no spinning rowel, located North and South of highway 285, and solar lights be installed by city staff.

7. **REPORT** – Heather Ramirez, Finance Director, presented to council the 4<sup>th</sup> Quarter City Investment Report for 2015. The report is from October, November, and December. On Motion by Councilman Knudsen and seconded by Councilman Villegas, the Council voted unanimously to approve the 4<sup>th</sup> Quarter City Investment Report for 2015.

8. **POLICY** – Heather Ramirez, Finance Director, stated council will have to approve the policy through a resolution. On Motion by Councilman Villegas and seconded by

Councilman Moon, the council voted unanimously to post pone the agenda item for next city council meeting.

9. **RESOLUTION** – Heather Ramirez, Finance Director, presented to council Resolution No. 16-02-02R, which is a resolution to bring in \$1.5 million for the utility, 1.5 million Street Construction, \$300,000 for the St. Ives Incentive, and \$50,000 for Christmas lighting. On Motion by Councilman Villegas and seconded by Councilman Tellez, the Council voted unanimously to approve Resolution No. 16-02-02R as presented by Ms. Ramirez.

10. **UPDATE** – Eric Honeyfield, City Manager, stated Mr. Graham could not be present however he did submit a written opinion which was provided to City Council. No Action Taken.

11. **CHRISTMAS LIGHTING** – Conchita Hernandez, Community Development Director, presented to council the decorations and locations. Council discussed location of decoration lights. On Motion by Councilman Knudsen and seconded by Councilman Moon, the Council voted unanimously to approve City Staff to decide on Christmas decorations and the location to place Christmas Decoration along HWY 285 and Eddy Street.

Item G. Discuss items for Next City Council Agenda

1. Policy – Heather Ramirez
2. Update – Veteran’s Park
3. Councilman – Knudsen (Pecos Bill Project)

Item J. Adjourned at 8:02pm

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Venetta Seals, Mayor

Attest:

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Mary Carmen Wood, City Secretary

