

The Town Council of the Town of Pecos City met in Regular City Council Meeting in the City Council Chambers on August 27, 2015, at 5:30 P.M. with the following present:

Venetta Seals	Mayor
Gerald Tellez	Mayor Pro-Tem
Wally Moon	Councilman
Alfredo Saldana	Councilman
Chuck Knudsen	Councilman
Rudy Villegas	Councilman
Eric Honeyfield	City Manager
Mary Carmen Wood	City Secretary
Trent Graham	City Attorney
Heather Ramirez	City Finance Director
Clay McKinney	Police Chief
Gary Rumbaugh	Public Works Director
Jesus Silva	Assistant Public Works Director
Isabelle de Brouwer	Airport Manager
Conchita Hernandez	Community Development Director
Jack Brookshire	Fire Marshal
Debbie Thomas	Main Street Manager

Item A. Mayor Venetta Seals called the August 27, 2015 meeting to order at 5:30 pm.

Item B. Invocation by Councilman Wally Moon

Item C. Pledge of Allegiance by Councilman Rudy Villegas

Item D. Public Comments.

Jack Brookshire, Fire Marshal, gave an update on the Game Rooms we currently have in Town of Pecos City. With the amended ordinance in place there are repairs happening to the buildings to be in compliance with our building standards. 1613 West Third Street, building is currently doing electrical repairs and other buildings are installing new windows to replace the broken ones. Eric Honeyfield, City Manager, announced the new City Secretary, Mary Carmen Wood, who comes from Alpine, Texas. He updated Council on the trip taken to visit with TCEQ (Texas Commission on Environmental Quality) Representatives in Austin, Texas regarding our effluent water. Eric Honeyfield stated that because Town of Pecos City does not have a mechanical plant we (the City) will never be allowed to irrigate any of the City parks. However, we will be able to irrigate the golf course. TCEQ is willing to fast track permits to get the pipeline installed. Jesus Silva, Assistant Public Works Director, updated Council on the new city logo (label) that will be installed on all City Vehicles.

Item E. Consent Agenda

On motion by Councilman Tellez and seconded by Councilman Villegas and with Councilman Villegas abstaining from Accounts Payable Report NAPA: page 16 (\$857.96), and page 32 (\$2,515.91), and with Councilman Knudsen abstaining from Accounts Payable Report Pecos Tire: page 16 (\$164.00). Council voted unanimously to approve the Consent Agenda Items as presented: Minutes to Regular City Council Meeting for August 13, 2015, Monthly Municipal Court Report for July 2015, Overtime Report, and Accounts Payable Report.

Item F. Non Consent Items

1. **CHAMBER OF COMMERCE/CVB SIGN PROJECT** – Lupe Davis, Executive Director, presented to Council on the Pecos Wayfinding System & Gateways Project. She is requesting the funds for the Grand Gateways for (\$173,745.00) and the Secondary Gateways for (\$119,066.00) for a total amount of (\$292,811.00) from the Town of Pecos HOT Tax Funds. Mayor, Venetta Seals, mentioned that the HOT Tax committee meet on this item and recommended to approve the funds. On Motion by Councilman Knudsen and Seconded by Councilman Saldana, the Council voted unanimously to approve the amount of (\$292,811.00) from the Town of Pecos HOT Tax Funds.
2. **UPDATE** – Jack Brookshire, Fire Marshal, updated Council on Condemned Properties. There are ten (10) new structures to add to the list of properties that are considered dilapidated. Currently the Town of Pecos has torn down twelve (12) dilapidated buildings. Conchita Hernandez, Community Development Director, mentioned that out of the twelve (12) buildings four (4) have been cleaned up leaving a remaining of eight (8) properties that still need clean up at the property site. Trent Graham, City Attorney, stated that a lien is filled against any condemned properties that still owes taxes especially the ones that are hard to find property owners. We have pending liens from two (2) years ago and are in the process of foreclosing.
3. **PRESENTATION** – Heather Ramirez, Finance Director, presented to Council the proposed effective, roll back, and debt service tax rate. She stated that by law we have to go with the lowest tax rate of .34745/\$100. Eric Honeyfield, City Manager, stated that the reason for the low tax rate is because of the increase of evaluations and the falling of the landfill debt. The recommendation from Eric Honeyfield, City Manager, is to go with the .34745 rollback tax rate. No action was taken.
4. **CITY HEALTH INSURANCE** – Heather Ramirez, Finance Director, stated that BlueCross BlueShield came back with a proposed increase rate of 8.2%. We (the City) tried to negotiate with BlueCross BlueShield & Guardian and their response was to stay the same with no changes. Heather Ramirez, provided Council with a print out of Premiums vs Total Paid Out by the Town of Pecos City. The Total Paid out amount is (\$329,020.00) and the Premium amount (\$868,434.00). Eric Honeyfield, City Manager, stated that we will remain with BlueCross BlueShield on a month to month bases until we can provide other insurance options. On Motion by Councilman Knudsen seconded by Councilman Moon, the Council voted unanimously to approve the City Health Insurance Plan for Fiscal Year 2015-2016 as presented.
5. **MAIN STREET** - Debbie Thomas, Main Street Manager, presented a PowerPoint with photos and the progress on Main Street Buildings. She mentioned per the Slum and Blight Ordinance the City does not have a problem with boarded up broken windows so long as the wooden board is one solid board and painted one solid color. No Action was taken.
6. **PUBLIC WORKS UPDATE** – Gary Rumbaugh, Public Works Director, updated Council on the Public Works Operations. He mentioned the location of the new street name signs that have been installed throughout the City. While installing the Street Signs we (the City) also installed new Stop signs in areas that really needed them. No Action Taken.

7. **BUYBOARD PURCHASE OF REFUSE TRAILER** – Gary Rumbaugh, Public Works Director, presented to Council three (3) bids that were submitted in regards to the Purchase of Refuse Walking Floor Transfer Trailer. Wilkens Industries bid was the lowest that came in with an amount of (\$89,790.00). BTE, submitted two (2) quotes: 1.) in the amount of (\$102,016.00) for a 53' ft. trailer 2.) in the amount of (\$99,216.00) for a 50' ft. trailer. Gary Rumbaugh, mentioned that BTE's 50' ft. trailer is available now versus the other trailers that have a waiting period. On Motion by Councilman Moon and seconded by Councilman Saldana, the Council voted unanimously to approve Purchase of Refuse Walking Floor Trailer from BTE in the amount of (\$99,216.00).
  
8. **FIRE DEPARTMENT** – Discussed issues regarding fire trucks. Freddy Contreras, Fire Chief, stated that currently the Fire Department has one (1) fire truck that is in working condition to serve the County and the City. There are six (6) fire trucks however the only one working is Unit 301 which is our 2005 freightliner truck. On Unit 304 the 1989 ford – the pump mechanical seal is damaged, currently is in the shop and the pump has not been ordered yet. Unit 307 the 1993- the water pump is working however it needs to be replaced. Gary Rumbaugh, Public Works Director, stated that the water pump for Unit 307 has been ordered however it has computer problems. Unit 305 the 1999 int. – the rear axle broke in half on August 25, currently truck is at City Shop. Unit 303 the 1983 FMC – the water pump is good however the tank leaks. Unit 306 2001GMC – the water pump is damaged and currently in the shop. The water pump has been ordered. Gary Rumbaugh, Public Works Director, stated that each water pump is built specifically for each truck. Freddy Contreras, Fire Chief, mentioned that there taking three times as many calls as they were six years ago. He also stated that there taking twice as many calls in the county verses the city. Eric Honeyfield, City Manager, stated that both the County and City contribute 50/50 to support the Capital Improvements and Operational Functions. The City is the fiscal agent for the Fire Department. Councilman Moon, stated that there seems to be a lack of structure in regards to the process/protocol regarding maintenance. There should be a daily checklist every firefighter follows to ensure the fire trucks are running properly. If the trucks are not running properly then a work order needs to be generated and make sure to keep a service log. Freddy Contreras, mentioned that there are 35 active voluntary Fire Fighters. Councilman Moon and Knudsen, stated that the Fire Department and City Shop need to have a service log and keep track of the following: maintenance completed, trucks taken to City Shop and parts ordered and installed. No Action Taken. (*Councilman Saldana, excused himself from the meeting at 7:40pm*)

BREAK AT 8:03pm

RETURN FROM BREAK AT 8:14pm

9. **PROJECT** – Mayor, Venetta Seals, presented to Council to Discuss/Consider Donation of Veterans' Memorial. She stated that a gentleman by the name of Jose Alvarado contacted her in regards to donating a monument to honor veterans and in memory of Jonny Mata. He (Jose Alvarado) will come in and install the monument all he needs is a piece of concrete slab. The suggested location is in front of City Hall by the flag pole. Councilman Knudsen, stated we should consider a different location where there is more foot traffic. Rosa Salinas, Jonny Mata sister, said that Jose does need the 48X48 concrete slab completed in order to do the marble slab carving which

will take about two (2) days to complete. Isabelle de Brouwer, Airport Manager, suggested near the Park where the original flag pole for the Pecos Army Airfield was located. Alberto Alvarez, Vietnam Veteran, said that he knows of at least eight (8) veteran's that would voluntary there time and also donate a flag pole. Councilman Moon, stated he would donate the concrete slab. On Motion by Councilman Knudsen and seconded by Councilman Villegas, the Council voted unanimously to approve the donation of Veterans' Memorial, Councilman Moon donating the concrete, and Mr. Alvarez group donating the Flag Pole, with October 19<sup>th</sup> be the dedication date.

10. **WATER PERMIT APPLICATION** – Gary Rumbaugh, Public Works Director, presented to Council to Discuss/Consider Resale of Water Permit Application from Chevron U.S.A., Inc. Dale Caddell, representative for Chevron, was present at the meeting. Gary Rumbaugh, said in the application Chevron is asking for approximately 4 million gallons per month. The meter that Chevron used last year is still there and is connected to the blending tank with poly pipe. Councilman Moon, asked if the water being sold is effluent or regular water. Dale Caddell, stated that per Chevrons Policies they can only use fresh water and that 4 million is the maximum amount of water they can use. He stated that about 30-40 thousand gallons will be used per month. On Motion by Councilman Moon and seconded by Councilman Tellez, the Council voted unanimously to approve the water permit application submitted by Chevron as presented.
11. **BUYBOARD PURCHASE OF SWEEPER** – Gary Rumbaugh, Public Works Director, presented to Council to Discuss/Consider Purchase of Mechanical Sweeper. Mr. Rumbaugh, stated we (the City) received four (4) bids for the mechanical sweeper. On Motion by Councilman Villegas and seconded by Councilman Tellez, the Council voted unanimously to approve the purchase of a Mechanical Sweeper from Elgin Broom Badger in the amount of (\$184,232.00).
12. **CEMENT TREATMENT OF ALLEYS IN PECOS** – Eric Honeyfield, City Manager, presented to Council to Discuss/Consider Award of Cement Treatment – (Road Mixed) of Alleys in Pecos. Eric Honeyfield, said we (the City) received two (2) bids: 1.) in the amount of \$3.50 sq. yd. or \$24,640.00 per mile 2.) in the amount of \$4.00 sq. yd. or \$28,160.00 per mile. Eric, stated we have 85 miles of alley ways. He recommended that we do not award at this time. On Motion by Councilman Knudsen and seconded by Councilman Moon, the Council voted unanimously to deny the award of Cement Treatment at this time.
13. **PUBLIC HEARING** – Conchita Hernandez, Community Development Director, stated that this is the hearing for the 1<sup>st</sup> reading of the Ordinance No. 15-08-01 for Voluntary Annexation for the property legally described as 2.150, BLK:00004, Tract:68, AB 3843 BLK 4 SEC 68 H&GNSW/PT submitted by Mr. Herrera. No Citizen Comments.
14. **ANNEXATION** – Councilman Knudsen and seconded by Councilman Villegas, the Council voted unanimously to approve the 1<sup>st</sup> reading of Ordinance No. 15-08-01 for Voluntary Annexation for the property legally described as 2.150, BLK:00004, Tract:68, AB 3843 BLK 4 SEC 68 H&GNSW/PT.

The Council discussed items for the next City Council Meeting, including 2<sup>nd</sup> reading of the Voluntary Annexation, updates on the drawings regarding the location of the Veterans' Memorial and Heather Ramirez, Finance Director, will be bring a public hearing regarding the Rollback Tax Rate.

K. Adjourned at 9:02 PM

\_\_\_\_\_  
Venetta Seals, Mayor

Attest:

\_\_\_\_\_  
Mary Carmen Wood, City Secretary