

ORDINANCE NO. 23-09-02
FY2023-2024 BUDGET ADOPTION

AN ORDINANCE FOR THE APPROPRIATION OF SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE TOWN OF PECOS CITY, TEXAS FOR ONE YEAR PERIOD ~~BEGINNING~~ OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024.

WHEREAS, The City Manager and City Finance Director have submitted to the City Council a budget estimate of the expenditures and revenues of all city departments, divisions and offices for the period beginning October 1, 2023 and ending September 30, 2024, which the Council deems to be appropriate for the above time period.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF PECOS CITY, TEXAS:

SECTION 1: That the sum of \$20,227,396 in revenues is hereby recognized, the use of \$0 in fund balance is authorized, and \$20,227,396 is hereby appropriated out of the General Fund for the payment of expenses of the City Government as hereinafter itemized, to-wit:

General Fund Revenue Type	Amount
Sales Tax- General	\$6,603,300
Sales Tax- PEDC	\$821,700
Sales Tax- Street Maintenance	\$2,475,000
Property Tax	\$4,245,896
Additional Property Tax	\$100,000
Mixed Beverage Tax	\$17,000
Franchise Tax	\$2,057,500
Oil & Gas Revenue	\$1,600,000
Permits & Fees	\$750,000
Municipal Court	\$150,000
Other Income	\$1,407,000
TOTAL General Fund Revenues	\$20,227,396

General Fund Expenditures	Amount
Governmental Services	\$3,424,729
Administration	\$1,162,574
Finance	\$629,059
Marketing-Communications	\$144,660
Municipal Court	\$291,880
Human Resources	\$573,618
Police	\$4,567,533
Code Enforcement	\$867,195
Parks/Pecos Proud	\$1,867,171

Facility Maintenance	\$717,193
Streets	\$1,962,968
Contingency	\$430,116
Capital Outlay	\$3,588,700
TOTAL General Fund Expenditures	\$20,227,396

SECTION 2: That the sum of \$11,439,800 in revenues is recognized, the use of \$2,069,839 of fund balance is authorized, and \$13,509,639 is hereby appropriated out of the Utilities Fund for the operation, maintenance and construction of the municipality-owned water works, production and sewage ~~fa~~s as hereinafter itemized, to-wit:

Water & Sewer Utilities Fund Revenues	Amount
Water Service	\$7,209,800
Sewer Service	\$3,000,000
Bulk Water Sales	\$1,050,000
Oil & Gas leases	\$180,000
TOTAL W&S Utilities Fund Revenues	\$11,439,800

Water & Sewer Utilities Fund Expenditures	Amount
Water Distribution	\$4,092,628
Water Production	\$3,085,578
Sewer Collection	\$558,049
Sewer Treatment/Lift Stations	\$525,558
Utility Billing	\$221,826
Capital Outlay	\$5,026,000
TOTAL W&S Utilities Fund Expenditures	\$13,509,639

SECTION 3: That the sum of \$4,300,000 in revenues is recognized, the use of \$2,510,884 of Fund Balance is authorized, and the sum of \$2,949,884 is hereby appropriated out of the Sanitation Fund ~~fr~~the operation and maintenance of the City's sanitation services and landfill and related facilities. The requested capital outlay will be in the amount of \$3,861,000.

SECTION 4: That the sum of \$3,250,000 in revenues is recognized with \$95,284 of subsidy being transferred from the Water and Sewer fund to the Criminal Justice Center Fund and the sum of \$3,345,284 is hereby appropriated out of the Criminal Justice Center Fund for the maintenance and operation of theCriminal Justice Center. The requested capital outlay of \$257,500 will require additional funds in the amount of \$352,784.

SECTION 5: That the sum of \$1,185,000 in revenues is recognized, the use of \$1,112,000 in fund balance is authorized, and the sum of \$547,000 is hereby appropriated out of the Airport Fund for the operation and maintenance of the City's airport. The requested capital outlay will require additional funds from airport fund balance in the amount of \$1,750,000.

SECTION 6: That the sum of \$1,880,000 is hereby appropriated from the Interest and Sinking Fund for the purpose of paying interest and principal due, including fees, on the Town of Pecos City General Fund bond indebtedness as per original and refunding bond schedules.

SECTION 7: That the sum of \$3,300,000 in tax revenues is recognized, the use of \$0 in fund balance is authorized, and \$3,300,000 is hereby appropriated from the Hotel Occupancy Tax Fund for the purposes of promoting tourism, historical preservation, conventions, recreation and the hotel industry and management of Cyclone Ballparks of Pecos.

SECTION 8: That the sum of \$1,096,020 in revenues is recognized, the use of \$333,490 in fund balance is authorized, and the sum of \$1,084,510 is hereby appropriated out of the Internal Service Fund for Information Technology for the operation and maintenance of the City's technology infrastructure and replacement. The requested capital outlay will require additional funds from fund balance in the amount of \$333,490.

SECTION 9: That the sum of \$1,500,000 in revenues is recognized, the use of \$0 in fund balance is authorized, and the sum of \$1,413,156 is hereby appropriated out of the Internal Service Fund for Fleet Services for the replacement, operation and maintenance of the City's fleet and equipment.

SECTION 10: That such capital and significant projects in the City's operating and capital funds that have been appropriated and are in progress as of September 30, 2023, shall be deemed to continue and related balances be re-appropriated as if encumbered.

SECTION 11: In accordance with Article V, Section 5, of the Charter of the Town of Pecos City: From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several objects and purposes named therein. Except as provided in this article, no funds of the city shall be expended nor shall any obligation for the expenditure of money be incurred, except pursuant to the annual appropriation ordinance provided by this article. At the close of each fiscal year, any unencumbered balance of an appropriation shall revert to the fund from which appropriated and become available for re-appropriation for the next fiscal year. The council may transfer any unencumbered appropriation balance or portion thereof from one (1) office, department, or fund to another, at any amount, to transfer appropriation balances from one expenditure account to another within a single office, department, or fund of the city.

PASSED AND APPROVED by the City Council of the Town of Pecos City, Texas this the 28th day of September, 2023.

FOR: 5

AGAINST: 0

PRESENT and not voting: 1

ABSENT: 0

**TOWN OF PECOS CITY,
TEXAS**

Teresa Winkles

Teresa Winkles, Mayor

ATTEST:

Syra Nichols

Syra Nichols, City Secretary

APPROVED AS TO FORM AND FUNCTION:

Parker Johnson

Parker Johnson, City Attorney



PEOCES

BUDGET

2023-2024

General Fund Revenues	Amount
Sales Tax- General	6,603,300
Sales Tax- PEDC	821,700
Sales Tax- Street Maintenance	2,475,000
Property Tax	4,245,896
Additional Property Tax	100,000
Mixed Beverage Tax	17,000
Franchise Tax	2,057,500
Oil & Gas Revenue	1,600,000
Permits & Fees	750,000
Municipal Court	150,000
Other Income	1,434,000
Total	20,254,396

General Fund Expenditures	Amount
Governmental Services	3,424,729
Administration	1,162,574
Finance	629,059
Marketing-Communications	144,660
Municipal Court	291,880
Human Resources	573,618
Police	4,567,533
Code Enforcement	867,195
Parks/Pecos Proud	1,867,171
Facility Maintenance	717,193
Streets	1,962,968
Contingency	457,116
Capital Outlay	3,588,700
Total	20,254,396

		Average Monthly Revenue	Annual Revenue
Sales Tax	\$ 825,000	\$ 9,900,000	
GF	\$ 0.667	\$ 6,603,300	
PEDC	\$ 0.083	\$ 821,700	
Streets	\$ 0.25	\$ 2,475,000	
Mixed Beverage Tax	\$ 17,000		
GF Revenues			
Sales Tax	\$ 6,603,300		
PEDC Sales Tax	\$ 821,700		
Street Maintenance Sales Tax	\$ 2,475,000		
Property Tax	\$ 4,245,896		
Misc Property Tax	\$ 100,000		
Mixed Beverage Tax	\$ 17,000		
Franchise Fees	\$ 2,057,500		
Royalties (Oil and Gas)	\$ 1,600,000		
Building Permits	\$ 750,000		
Fines & Forfeitures (Court)	\$ 150,000		
Interest Earned	\$ 750,000		
Facility Rental Incomes	\$ 200,000		
Interlocal Agreement Reimbursements			
Salary Reimbursements	\$ 220,000		
IA Reimbursement - Pecos Proud	\$ 225,000		
IA Reimbursement - TxDOT for I-20 Light	\$ 12,000		
	\$ 20,222,305		
CJC Revenues			
	\$ 3,000,000		
Marshall's Service Per Diem	\$ 100,000		
Marshall's Service Overtime	\$ 100,000		

Property Tax	Revenue Levied	Collection Rate	Expected Revenue
	\$ 4,267,918	99.5%	\$ 4,245,
	\$ 1,032,194,626		
	\$ 4,267,918	99.5%	\$ 4,245,
	\$ 1,032,194,626		
Oil/Gas Royalties	\$ 1,600,000		
Street Revenues	Street Maintenance Sales Tax	\$ 2,475,000	
HOT Revenues	HOT Funds	\$ 3,500,000	
Airport Revenues	Fuel Flowage Fee	\$ 10,000	
	Hanger Rental	\$ 40,000	
	Interest	\$ 150,000	
	Oil/Gas Royalties	\$ 900,000	
	Ramp Grant	\$ 20,000	
	Inter Local Agreement	\$ 40,000	
			\$ 1,160,000



Budget Worksheet
FY 2023-2024 Period Ending: 09/30/2024
Fund 10
NON-GOVERNMENTAL

General Ledger Accounts	Description	FY23-24 Budget	Notes
Revenues			
10-000-41001-000	Property Taxes - CURRENT M&O LEVY	2,265,067.00	
10-000-41002-000	Property Taxes - CURRENT M&O P&I		
10-000-41004-000	Property Taxes - CURRENT I&S LEVY	1,980,829.00	
10-000-41005-000	Property Taxes - DELINQUENT I&S P&I		
10-000-41006-000	Property Taxes- CURRENT I&S P&I		
10-000-41007-000	Property Taxes - DELINQUENT M&O LEVY	100,000.00	
10-000-41008-000	Property Taxes - DELINQUENT M&O P&I		
10-000-41009-000	Property Taxes - DELINQUENT I&S LEVY		
10-000-41200-000	Sales Tax- General	6,603,300.00	
10-000-41205-000	Sales Tax- PEDC	821,700.00	
10-000-41301-000	Gas Company Franchise Tax	100,000.00	
10-000-41302-000	Electric Company Franchise Tax	600,000.00	
10-000-41303-000	Internal Franchise Fees (water,sewer,trash)	1,270,000.00	
10-000-41304-000	Telephone Company Franchise Tax	65,000.00	
10-000-41305-000	Cable TV Franchise Tax	22,500.00	
10-000-42001-000	Building Permit	750,000.00	
10-000-42001-325	Building Permit		
10-000-42001-330	Building Permit		
10-000-42005-325	Electric Permits		
10-000-42005-330	Electric Permits		

General Ledger Accounts	Description	FY23-24 Budget	Notes
10-000-42010-325	Mechanical Permits		
10-000-42010-330	Mechanical Permits		
10-000-42015-325	Plumbing Permits		
10-000-42015-330	Plumbing Permits		
10-000-42020-325	Gas Permit		
10-000-42020-330	Gas Permit		
10-000-42025-000	Sign Permit		
10-000-42030-000	Demolition Permit		
10-000-42035-000	Drilling Permit		
10-000-42040-000	Moving Permits		
10-000-42045-000	Alcohol Permit		
10-000-42100-000	Zoning Fees		
10-000-42150-000	Zoning Permits		
10-000-42150-325	Zoning Permits		
10-000-42150-330	Zoning Permits		
10-000-42250-000	Mixed Drink Tax	17,000.00	
10-000-42614-000	Credit Card Processing Fees		
10-000-42614-120	Credit Card Processing Fee-MC		
10-000-42614-300	Credit Card Processing Fee-Permits		
10-000-42614-510	Miscellaneous Processing Fee		
10-000-42615-000	Inspection Fee		
10-000-42700-000	Community Center Rental		
10-000-43040-000	Salary Reimbursements	220,000.00	
	CJC 180K, Airport 40K		

General Ledger Accounts	Description	FY23-24 Budget	Notes
10-000-44001-000	Land Leases		
10-000-44005-000	Oil & Gas Royalties	1,600,000.00	
10-000-44010-000	I-20 Revenues	12,000.00	
10-000-44101-000	Employee Housing	127,500.00	
10-000-44702-000	Cyclone Ballpark (reimbursement acct)		
10-000-44704-000	Other Facility Rental	72,500.00	
	<i>community center, ems duplex rental</i>		
10-000-44710-000	Other Revenue		
10-000-45203-000	Insurance Reimbursement		
10-000-45206-000	Fire Services Reimbursements		
10-000-46100-000	AR Reimbursements		
10-000-46746-000	Donations (general)		
10-000-47001-000	Reconciliation Items		
10-000-47002-000	Credit Card Reconciliation		
10-000-47020-000	Pecos Proud Clean UP	225,000.00	
	<i>Reeves county, PBTISD</i>		
10-000-47035-000	State Grants		
10-000-47040-000	Federal Grants		
10-000-47100-000	Sales of Assets		
	<i>Auction</i>		
10-000-48001-000	Interest Earned	750,000.00	
Total Non-Gov Revenues:		17,602,396.00	

General Ledger Accounts	Description	2023-2024 Budget	Notes
Expenses			
10-000-53000-000	Professional Services		
10-000-53010-000	Legal Services	40,000.00	

General Ledger Accounts	Description	FY23-24 Budget	Notes
	<i>City Attorney</i>		
10-000-53025-000	Pecos Economic Development (sales tax)	821,700.00	
10-000-53027-000	Economic Development Incentives	200,000.00	
10-000-53075-000	Operating Fees	200,000.00	
	<i>RCAD, RCTA, Meals RC, Avenu, Elections</i>		
10-000-53081-000	Property/Liability Insurance	70,000.00	
10-000-53085-000	Contingency		
10-000-53095-000	Credit Card Fees	80,000.00	
10-000-53115-000	Electric (I-20)	12,200.00	
10-000-54070-000	Airport Interlocal Agreement (city portion)	20,000.00	
10-000-56010-000	Transfer to Debt Service Fund	1,980,829.00	
	<i>I&S monthly transfer</i>		
10-000-57001-000	Reconciliation Items		
Total Non-Gov Expenses:			3,424,729.00
Total Revenues - Expenses:			14,177,667.00



Budget Worksheet
FY 2023-2024 Period Ending: 09/30/2024
FUND 10
DEPT 100 - ADMINISTRATION/COUNCIL

ADMIN: 6 POSITIONS
(1) City Manager, (1) Asst. CM, (1) CM Admin. Asst. VACANT
(1) City Secretary, (1) Deputy CS (1) Recep.

General Ledger Accounts	Description	FY23-24 Budget	Notes
Expenses			
10-100-51000-000	Salaries/Wages- Full Time	500,000.00	
10-100-51005-000	Overtime- Full Time		
10-100-52005-000	Social Security	38,250.00	
10-100-52010-000	Workers Compensation	5,053.90	
10-100-52015-000	Unemployment Insurance	60.74	
10-100-52020-000	Health Insurance	34,709.69	
10-100-52030-000	TMRS -Employer	32,486.61	
10-100-52035-000	Tuition Reimbursement	3,500.00	
10-100-53000-000	Professional Services	120,000.00	
	<i>Terralogic</i>		
10-100-53020-000	Advertising Services	40,000.00	
	<i>Local Pecos Radio Station, Pecos Enterprise, Facebook, etc</i>		
10-100-53025-101	Administrative Services	10,000.00	
10-100-53030-000	Training	35,000.00	
	<i>TML, GFOA, TML QTR, CPE, CPM, TMCCA, etc</i>		
10-100-53035-000	Travel	50,000.00	
10-100-53055-000	Meals/EE Appreciation	10,000.00	
	<i>Qtrly employee meals</i>		
10-100-53075-000	Operating Fees/Memberships/Licenses	12,000.00	
	<i>Pecos Ins, TML, THLA, PBRP, Postmaster, TX Compt., etc</i>		
10-100-53110-000	Telephone	35,000.00	
10-100-54000-000	Fuel	10,000.00	
10-100-54005-000	Uniforms	2,750.00	
10-100-54010-000	Operating Supplies	18,000.00	
10-100-54010-113	Operating Supplies (Employee Banquet)	12,000.00	
10-100-54035-000	Office supplies	2,500.00	
10-100-54045-000	Postage	2,000.00	
	<i>Quadient, Postage</i>		
10-100-54055-000	Office Equipment	10,000.00	
10-100-54080-000	Fleet Charges	1,079.29	
10-100-54085-000	IT Charges	178,184.01	
Total Operating Expense:		1,162,574.24	

General Ledger Accounts	Description	FY23-24 Budget	Notes
Activity Codes for Admin/Council for FYE 9/30/24			
000 General Operations			
101 City Council			
102 City Managers Office			
103 City Secretarys Office			
104 Elections			
106 PEDC			
112 City Attorney			
113 Employee Appreciation Banquet			



Budget Worksheet
FY 2023-2024 Period Ending: 09/30/2024
FUND 10
DEPT 110 - FINANCE

5 positions
Accounting Manager (1)
Accounting Tech I (2)
Accounting Tech III (2)

General Ledger Account	Description	FY22-23 Budget	NOTES
Expenses			
10-110-51000-000	Salaries/Wages- Full Time	255,000.00	
10-110-51005-000	Overtime- Full Time	5,000.00	
10-110-52005-000	Social Security	19,890.00	
10-110-52010-000	Workers Compensation	2,172.09	
10-110-52015-000	Unemployment Insurance	76.22	
10-110-52020-000	Health Insurance		
10-110-52030-000	TMRS -Employer	15,428.87	
10-110-52035-000	Tuition Reimbursement	4,000.00	
10-110-53000-000	Professional Services	150,000.00	
	<i>LSL Consulting serv, CLA Aduit serv</i>		
10-110-53030-000	Training	12,000.00	
	<i>Isl caseware training, gfoa, gfloat, pfia, TU virtual labs, Tyler connect</i>		
10-110-53035-000	Travel	20,000.00	
10-110-53075-000	Operating Fees/ Memberships/ Licenses	4,000.00	
	<i>gfoa, notary, ins bond memberships</i>		
10-110-54005-000	Uniforms	6,000.00	
10-110-54010-000	Operating Supplies	2,000.00	
10-110-54035-000	Office supplies	10,000.00	
10-110-54045-000	Postage	2,000.00	
10-110-54085-000	IT Charges	121,491.93	
Total Operating Expenses:			629,059.10



Budget Worksheet
FY 2023-2024 Period Ending: 09/30/2024
FUND 10
DEPT 115 - MARKETING & COMMUNICATIONS

1 POSITION
MARKETING/COMMUNICATIONS COORDINATOR

General Ledger Accounts	27,000.00	2023-2024 Preliminary Budget	Notes
Revenue			
10-115-47002-000	Community Engagement Events Revenue	\$100.00	
10-115-47002-113	Annual Toy Drive Revenue	\$100.00	
10-115-47002-135	Pecos Youth Advisory Revenue	\$100.00	
10-115-47002-136	Keep Pecos Beautiful Revenue	\$100.00	
10-115-47002-200	5K Pink Fun Run	\$100.00	
Total Revenues:		\$500.00	

General Ledger Accounts	Description	2023-2024 Preliminary Budget	Notes
Expenses			
10-115-51000-000	Salaries/Wages- Full Time	\$56,680.00	
10-115-52005-000	Social Security	\$4,336.02	
10-115-52010-000	Workers Compensation	\$725.99	
10-115-52015-000	Unemployment Insurance	\$11.63	
10-115-52020-000	Health Insurance	\$6,659.52	
10-115-52030-000	TMRS -Employer	\$3,687.07	
10-115-53030-000	Training	\$5,000.00	
10-115-53030-135	Training <i>tamio, drone training, tml, pyac, etc.</i>		
10-115-53035-000	Travel	\$10,000.00	
10-115-53035-135	Travel		
10-115-53075-000	Operating Fees/ Memberships/ Licenses	\$1,000.00	
10-115-53090-000	Donation Expenditures	\$500.00	
10-115-53090-111	Donation Expenditure		
10-115-53090-135	Donation Expenditure		
10-115-54005-000	Uniforms	\$4,500.00	
10-115-54010-000	Operating Supplies	\$5,000.00	
10-115-54010-111	TOPC Guide Magazine Operating Supplies (Little Free Library/Pantry)	\$1,000.00	

General Ledger Accounts	27,000.00	2023-2024 Preliminary Budget	Notes
10-115-54010-135	Operating Supplies (PYAC)	\$2,000.00	
10-115-54010-200	Operating Supplies (5K Pink Fun Run)	\$2,000.00	
10-115-54085-000	IT Charges	\$41,559.68	
Total Operating Expense:		\$144,659.91	



Budget Worksheet
FY 2023-2024 Period Ending: 09/30/2024
FUND 10
DEPT 120 - MUNICIPAL COURT

2 positions
(2) Municipal Court Clerks
(1) Primary Judge
(2) Alternate Judges

General Ledger Accounts	Description	FY23-24 Budget	Notes
Revenues			
10-120-43441-000	Court Costs	150,000.00	
10-120-43442-000	Court Building Fee		
10-120-43443-000	Court Technology Fees		
10-120-43444-000	Municipal Court Fines		
10-120-43445-000	Court Collection Fees		
10-120-43448-000	Local Truancy & Prevention Fee		
10-120-43449-000	Municipal Jury Fee		
10-120-43450-000	Time Payment Reimbursement		
10-120-43452-000	Warrant Fee		
10-120-43455-000	State Fees		
Total Revenues:		150,000.00	

General Ledger Accounts	Description	FY23-24 Budget	Notes
Expenses			
10-120-51000-000	Salaries/Wages- Full Time	90,000.00	
10-120-51005-000	Overtime- Full Time	500.00	
10-120-52005-000	Social Security	6,923.25	
10-120-52010-000	Workers Compensation	1,439.23	
10-120-52015-000	Unemployment Insurance	23.04	
10-120-52020-000	Health Insurance	10,237.68	
10-120-52030-000	TMRS -Employer	5,885.69	
10-120-52040-000	Contract Services	45,000.00	
	<i>MC Judges</i>		
10-120-53000-000	Professional Services	1,000.00	
	<i>MVBA-collection services 30%</i>		
10-120-53005-000	State Criminal Costs & Fees	60,000.00	
10-120-53010-000	Legal Services	10,000.00	
	<i>City Attorney</i>		
10-120-53030-000	Training	5,000.00	
	<i>Judges seminars, leg update, regional clrk</i>		
10-120-53035-000	Travel	7,000.00	

General Ledger Accounts	Description	FY23-24 Budget	Notes
10-120-53075-000	Operating Fees/ Memberships/ Licenses <i>tcca, notary, bond ins</i>	2,000.00	
10-120-53110-000	Telephone	1,200.00	
10-120-54005-000	Uniforms <i>2 clerks, 3 judges</i>	1,500.00	
10-120-54035-000	Office Supplies <i>update judges monitor</i>	3,000.00	
10-120-54045-000	Postage	2,000.00	
10-120-54085-000	IT Charges	39,171.58	
Total Operating Expenses:		291,880.47	

**Budget Worksheet**

FY 2023-2024 Period Ending: 09/30/2024
FUND 10
DEPT 150 - Human Resources

HR - 4 Positions
(1) HR Sup, (1) HR Gen, (1) HR Asst
(1) HR Gen. VACANT

General Ledger Accounts	Description	FY23-24 Budget	Notes
Revenue			
10-150-47001-000	Employee Store	\$13,500.00	
Total HR Revenue:			\$13,500.00

General Ledger Accounts	Description	FY23-24 Budget	Notes
Expense			
10-150-51000-000	Salaries/Wages- Full Time	\$177,000.00	<i>This includes vacant position</i>
10-150-51005-000	Overtime- Full Time <i>job fairs, open enrollment, audits</i>	\$1,800.00	
10-150-52005-000	Social Security	\$13,678.20	
10-150-52010-000	Workers Compensation	\$3,131.33	
10-150-52015-000	Unemployment Insurance	\$55.20	
10-150-52020-000	Health Insurance	\$32,106.31	
10-150-52030-000	TMRS -Employer	\$11,233.99	
10-150-53000-000	Professional Services <i>Pre-employment Services, HR consulting, etc.</i>	\$15,000.00	
10-150-53000-110	Professional Services		
10-150-53000-120	Professional Services		
10-150-53000-210	Professional Services		
10-150-53000-215	Professional Services		
10-150-53000-220	Professional Services		
10-150-53000-250	Professional Services		
10-150-53000-310	Professional Services		
10-150-53000-510	Professional Services		
10-150-53000-600	Professional Services		
10-150-53000-620	Professional Services		
10-150-53000-650	Professional Services		
10-150-53000-701	Professional Services		
10-150-53000-730	Professional Services		
10-150-53000-740	Professional Services		

General Ledger Accounts	Description	FY23-24 Budget	Notes
10-150-53000-800	Professional Services		
10-150-53000-810	Professional Services		
10-150-53000-811	Professional Services		
10-150-53000-910	Professional Services		
10-150-53000-966	Professional Services		
10-150-53020-000	Advertising Services <i>Job fairs, Advertising supplies, (Marketing)</i>	\$15,000.00	
10-150-53030-000	Training <i>Umbrella training for various departments/mental health & stress</i>	\$30,000.00	
10-150-53035-000	Travel <i>Tyler Connect, SHRM, TML, etc.</i>	\$12,000.00	
10-150-53040-000	Repairs and Maintenance <i>HR Main Office/Wing</i>	\$5,000.00	
10-150-53050-000	Employee Referral Program <i>New Incentive Policy for the 2023-2024FY</i>	\$20,000.00	
10-150-53055-000	Employee Store	\$13,500.00	
10-150-53075-000	Operating Fees/ Memberships/ Licenses <i>Healthiest You, EAP, Acri sure, PRYOR,</i>	\$45,000.00	
10-150-53110-000	Telephone	\$1,800.00	
10-150-54005-000	Uniforms	\$1,000.00	
10-150-54010-000	Operating Supplies <i>New Hire Orientation Supplies, Internal Training, Open Enrollment</i>	\$10,000.00	
10-150-54035-000	Office Supplies <i>Envelopes, Hanging/Filing Folders, Binding Covers, Confidential</i>	\$5,500.00	
10-150-54045-000	Postage	\$4,500.00	
10-150-54055-000	Office Equipment <i>Laptop, Fire Safe frames, Recep Seating Area</i>	\$8,000.00	
10-150-54085-000	IT Charges	\$148,312.61	
Total Operating Expenses:			\$573,617.64
01-150-55025-000	Capital Outlay <i>\$15k carpet replacement in HR wing</i>	\$15,000.00	
Total Capital Outlay:			\$15,000.00



Budget Worksheet
FY 2023-2024 Period Ending: 09/30/2024
FUND 10
DEPT 210 - PATROL

22 Positions
(1)Chief, (1)Cpt, (1)Admin, (4)Srgt, (5)Cpl,
(4) vacant positions
K9

General Ledger Accounts	Description	FY23-24 Budget	Notes
Revenues			
10-210-46200-000	Police Donations	1,000.00	
10-210-46200-204	PD Memorial Donations		
10-210-46203-000	Citizens Police Academy Revenue		
10-210-47035-000	PD Grants from state	3,000.00	TLEO
Total Revenues:		4,000.00	

General Ledger Accounts	Description	FY23-24 Budget	Notes
Expenses			
10-210-51000-000	Salaries/Wages- Full Time	1,750,000.00	<i>This includes vacant positions</i>
10-210-51005-000	Overtime- Full Time	60,000.00	
10-210-51010-000	Holiday Pay - Full Time		
10-210-52005-000	Social Security	138,465.00	
10-210-52010-000	Workers Compensation	17,047.81	
10-210-52015-000	Unemployment Insurance	249.37	
10-210-52020-000	Health Insurance	166,206.16	
10-210-52030-000	TMRS -Employer	117,663.77	
10-210-53000-000	Professional Services	2,500.00	
10-210-53000-201	Professional Services (K-9)		
10-210-53030-000	Training	10,000.00	
10-210-53030-201	Training (K9)	4,000.00	
10-210-53035-000	Travel	5,000.00	
10-210-53035-201	Travel (K9)		
10-210-53040-000	Repairs and Maintenance (Vehicles)	10,000.00	
	<i>emergency vehicle parts purchases, vehicle up keep</i>		
10-210-53050-000	Radio repairs/maintenance	50,000.00	
	<i>communications and patrol, tri star annual maintenance 18k</i>		
10-210-53075-000	Operating Fees/ Memberships/ Licenses	8,300.00	
	<i>Tx Police Chief, TPCA, rotary membership, Lexipol Law enforcement wellness, etc.</i>		
10-210-53075-201	Operating Fees/Memberships/Licenses		
10-210-53090-000	Donation Expenditures	1,000.00	
10-210-53110-000	Telephone	20,000.00	

General Ledger Accounts	Description	FY23-24 Budget	Notes
10-210-53115-000	Electric	5,000.00	
10-210-53120-000	Water	1,500.00	
10-210-53125-000	Gas	2,500.00	
10-210-54000-000	Fuel	115,000.00	
10-210-54005-000	Uniforms	15,000.00	
10-210-54010-000	Operating Supplies <i>public relation events, small tools, supplies, etc.</i>	30,000.00	
10-210-54010-201	Operating Supplies K-9		
10-210-54010-205	Operating Supplies (CPA)		
10-210-54035-000	Office Supplies <i>Patrol, CID, Communications</i>	20,000.00	
10-210-54037-000	Forfeiture Expenditure		
10-210-54040-000	Ammunition	25,000.00	
10-210-54045-000	Postage	4,000.00	
10-210-54080-000	Fleet Charges	187,943.61	
10-210-54085-000	IT Charges	42,038.73	
Total Operating Expenses:		2,808,414.44	



Budget Worksheet
FY 2023-2024 Period Ending: 09/30/2024
FUND 10
DEPT 215 - INVESTIGATIONS

5 Positions
Capt, LT, Srgt, CPL, Admin

General Ledger Account	Description	FY23-24 Budget	Notes
Expenses			
10-215-51000-000	Salaries/Wages- Full Time	497,000.00	
10-215-51005-000	Overtime- Full Time	42,000.00	
10-215-52005-000	Social Security	41,233.50	
10-215-52010-000	Workers Compensation	3,196.14	
10-215-52015-000	Unemployment Insurance	61.46	
10-215-52020-000	Health Insurance	46,020.48	
10-215-52030-000	TMRS -Employer	35,083.89	
10-215-53000-000	Professional Services <i>serv for criminal cases</i>	15,000.00	
10-215-53030-000	Training <i>Cellebrite, IAI, Investigator Conf</i>	15,000.00	
10-215-53035-000	Travel	20,000.00	
10-215-53075-000	Operating Fees/Memberships/Licenses <i>Cellebrite, tremble forensics, tru narc, AFIS Fingerprint</i>	25,000.00	
10-215-54005-000	Uniforms	3,000.00	
10-215-54010-000	Operating Supplies <i>UV lamp</i>	20,000.00	
10-215-54038-000	Investigative Funds	5,000.00	
10-215-54085-000	IT Charges	62,166.96	
Total Operating Expenses:		829,762.43	
01-215-55025-000	Capital Outlay <i>80k CID Truck (outfitted) \$18k 360 tactical camera (possible grant funded) Repair roadway to range (internal street dept)</i>	98,000.00	
Total Capital Expenses:		98,000.00	



Budget Worksheet
FY 2023-2024 Period Ending: 09/30/2024
FUND 10
DEPT 220 - COMMUNICATIONS

8 Positions
Communication Officer
(4) Active
(4) Vacant

General Ledger Accounts	Description	FY23-24 Budget	Notes
<u>Expenses</u>			
10-220-51000-000	Salaries/Wages- Full Time	467,000.00	<i>This includes vacant positions</i>
10-220-51005-000	Overtime- Full Time	20,000.00	
10-220-52005-000	Social Security	37,255.50	
10-220-52010-000	Workers Compensation	6,047.80	
10-220-52015-000	Unemployment Insurance	108.82	
10-220-52020-000	Health Insurance	64,094.87	
10-220-52030-000	TMRS -Employer	31,641.18	
10-220-53000-000	Professional Services	5,000.00	
	<i>(4) Vacant pre employment screening</i>		
10-220-53030-000	Training	5,000.00	
10-220-53035-000	Travel	15,000.00	
10-220-53075-000	Operating Fees/ Memberships/ Licenses	10,000.00	
	<i>public safety communications, dispatch prescreening</i>		
10-220-54005-000	Uniforms	6,000.00	
10-220-54085-000	IT Charges	31,971.58	
Total Operating Expenses:		699,119.74	

10-220-55025-000	Capital Outlay \$38K APCO \$300K Radio Consolette (3 positions) \$7,500 Records Retention	345,500.00
	Total Capital Expenses:	345,500.00



Budget Worksheet
FY 2023-2024 Period Ending: 09/30/2024
FUND 10
DEPT 250 - ANIMAL SERVICES

3 Positions
ACO SUPERVISOR
ACO
ACO

General Ledger Accounts	Description	FY23-24 Budget	Notes
Revenues			
10-250-43446-000	Animal Pound Fees	1,000.00	
10-250-46746-000	Animal Shelter Donations	7,000.00	
	Total Revenues:	8,000.00	

General Ledger Accounts	Description	FY23-24 Budget	Notes
Expenses			
10-250-51000-000	Salaries/Wages- Full Time	135,000.00	
10-250-51005-000	Overtime- Full Time	4,580.00	
10-250-52005-000	Social Security	10,677.87	
10-250-52010-000	Workers Compensation	2,180.06	
10-250-52015-000	Unemployment Insurance	40.99	
10-250-52020-000	Health Insurance	8,841.12	
10-250-52030-000	TMRS -Employer	8,977.40	
10-250-53000-000	Professional Services	4,500.00	
10-250-53030-000	Training	1,000.00	
	<i>(3) aco continuing education</i>		
10-250-53035-000	Travel	4,000.00	
10-250-53040-000	Repairs and Maintenance (Facilities)	10,000.00	
10-250-53075-000	Operating Fees/Memberships/Licenses	3,000.00	
	<i>taca certification, rotary fees, etc.</i>		
10-250-53110-000	Telephone	1,200.00	
10-250-54000-000	Fuel	7,000.00	
10-250-54005-000	Uniforms	2,000.00	
10-250-54010-000	Operating Supplies	12,000.00	
	<i>office, janitorial supplies, small tools, dog food, microchips, shelter supplies, vaccinations, etc.</i>		
10-250-54010-255	Operating Supplies (Donation Expense)	7,000.00	
	<i>Dusty Paws, rescues</i>		
10-250-54080-000	Fleet Charges	6,851.07	
10-250-54085-000	IT Charges	1,388.10	
	Total Operating Expenses:	230,236.61	



Budget Worksheet

FY 2023-2024 Period Ending: 09/30/2024

FUND 10

DEPT 300 - PERMITS/BUILDING
DEPT 310 - CODE ENFORCEMENT

Permits: 3 Positions

(1) Director (1) Permit Clerk (1) Build

Code Enforcement: 4 Positions

(3) Code Enforcement (1) Fire Marsh:

General Ledger Account	Description	FY23-24 Budget	Notes
Bldg Permit Expense			
10-300-51000-000	Salaries/Wages- Full Time	140,000.00	
10-300-51005-000	Overtime- Full Time	1,000.00	
10-300-52005-000	Social Security	10,786.50	
10-300-52015-000	Unemployment Insurance	141.14	
10-300-52020-000	Health Insurance		
10-300-52030-000	TMRS -Employer	9,179.09	
10-300-53030-000	Training	7,500.00	
	TML, Land Use Conf, ICC Permit Cert, BOAT Conf, etc.		
10-300-53035-000	Travel	12,500.00	
10-300-53075-000	Operating Fees/ Memberships/ Licenses	2,500.00	
10-300-54010-000	Operating Supplies	15,000.00	
	Office supplies, vendor permit equip, events, etc.		
10-300-54085-000	IT Charges	52,397.87	
Total Operating Expenses:		251,004.60	

General Ledger Account	Description	FY23-24 Budget	Notes
Code Enforcement Expense			
10-310-51000-000	Salaries/Wages- Full Time	124,800.00	
10-310-51000-301	Salaries/Wages- Full Time	78,000.00	
10-310-51005-000	Overtime- Full Time	7,500.00	
	Pecos Care Rolloff, semi annual cleanups		
10-310-52005-000	Social Security	10,120.95	
10-310-52005-301	Social Security	5,967.00	
10-310-52010-000	Workers Compensation	2,743.96	
10-310-52015-000	Unemployment Insurance	35.84	
10-310-52015-301	Unemployment Insurance	11.48	
10-310-52020-000	Health Insurance	42,601.10	
10-310-52020-301	Health Insurance	14,280.72	
10-310-52030-000	TMRS -Employer	8,591.13	
10-310-52030-301	TMRS -Employer	5,038.91	

General Ledger Account	Description	FY23-24 Budget	Notes
10-310-53030-000	Training <i>code cont education</i>	5,000.00	
10-310-53030-301	Training <i>TFMA CONF, TEEX CONF</i>	2,000.00	
10-310-53035-000	Travel	7,500.00	
10-310-53035-301	Travel	5,000.00	
10-310-53075-000	Operating Fees/ Memberships/ Licenses <i>Code Lic renewals, membership fees</i>	2,500.00	
10-310-53075-301	Operating Fees/ Memberships/ Licenses <i>Lic renewals</i>	1,000.00	
10-310-53110-000	Telephone	6,000.00	
10-310-53110-301	Telephone	1,200.00	<i>Fire Marshall</i>
10-310-54000-000	Fuel	15,000.00	
10-310-54000-301	Fuel	3,500.00	
10-310-54005-000	Uniforms	5,600.00	
10-310-54005-301	Uniforms	700.00	
10-310-54010-000	Operating Supplies <i>Office Supplies, Forms, NNO Supplies</i>	7,500.00	
10-310-54010-301	Operating Supplies	1,000.00	
10-310-54075-000	Demolition Program <i>Liens filed on individual properties</i>	200,000.00	
10-310-54080-000	Fleet Charges	24,967.74	
10-310-54085-000	IT Charges	28,031.08	
Total Operating Expenses:		616,189.91	
10-310-55025-000	Capital Outlay <i>\$50K 4x4 F150 Pickup</i>	50,000.00	
10-310-55025-301	Capital Outlay <i>\$2,500 Drone for Arson Investigation</i> <i>\$65k 4x4 Expedition (includes outfitting)</i>	67,500.00	
Total Capital Outlay Expenses:		117,500.00	

Activity Codes for Permit/Bldg/Code/FM Expenses for FYE 9/30/24

300 Permits/Building
301 Fire Marshall
310 Code Enforcement



Budget Worksheet
FY 2023-2024 Period Ending: 09/30/2024
FUND 10
DEPT 730 - PARKS/PECOS PROUD

Parks - 9 Positions

(1) Director (1) Admin (1) Supervisor (1) Crew Lead (3) Park Techs (2) Park Tec

Pecos Proud - 5 Positions

(1) Sup, (2) Crew Mem (2) Crew Mem VACANT

Pecos Proud is funded by an Interlocal Agreement with PBTISD, REEVES CO

General Ledger Account	Description	FY23-24 Budget	Notes
Revenues			
10-730-46745-000	Park Donations	1,000.00	
Total Revenues:		1,000.00	

General Ledger Account	Description	FY23-24 Budget	Notes
Expenses			
10-730-51000-000	Salaries/Wages- Full Time	416,000.00	<i>Includes vacant positions</i>
10-730-51000-701	Salaries/Wages- Full Time	190,000.00	<i>Includes vacant positions</i>
10-730-51005-000	Overtime- Full Time	2,500.00	
	<i>Weekend Rotation</i>		
10-730-51005-701	Overtime- Full Time	500.00	
10-730-52005-000	Social Security	32,015.25	
10-730-52005-701	Social Security	14,573.25	
10-730-52010-000	Workers Compensation	6,362.00	
10-730-52010-701	Workers Compensation	4,389.01	
10-730-52015-000	Unemployment Insurance	101.88	
10-730-52015-701	Unemployment Insurance	72.91	
10-730-52020-000	Health Insurance	55,265.98	
10-730-52020-701	Health Insurance	19,990.63	
10-730-52030-000	TMRS -Employer	27,242.61	
10-730-52030-701	TMRS -Employer	12,356.44	
10-730-53000-000	Professional Services	200,000.00	
	<i>Update Elect. Com. Center, Underground Elect @ Maxey Park for Holiday</i>		
10-730-53030-000	Training	5,000.00	
	<i>Playground Inspection Certification/Aquatic Certification (4)EE</i>		
10-730-53030-701	Training	500.00	
10-730-53035-000	Travel	1,500.00	
10-730-53040-000	Repairs and Maintenance	30,000.00	
	<i>Repair Veterans Pond, Fence Repairs, cameras, etc.</i>		
10-730-53055-000	Meal/ EE Appreciation	1,250.00	
10-730-53055-701	Meal/ EE Appreciation	1,250.00	

General Ledger Account	Description	FY23-24 Budget	Notes
10-730-53075-000	Operating Fees/ Memberships/ Licenses <i>CPRP (2) EEs; Herbicide, Plumbing/Code Lic., Perry Weather</i>	1,000.00	
10-730-53075-701	Operating Fees/ Memberships/ Licenses <i>Herbicide</i>	250.00	
10-730-53110-000	Telephone <i>Park Cameras, Cell Service, Internet</i>	12,000.00	
10-730-53110-701	Telephone	1,500.00	
10-730-53115-000	Electric	7,500.00	
10-730-53115-701	Electric	850.00	
10-730-53120-000	Water	230,000.00	
10-730-53120-701	Water	1,200.00	
10-730-54000-000	Fuel	20,000.00	
10-730-54000-701	Fuel	8,500.00	
10-730-54005-000	Uniforms	3,000.00	
10-730-54005-701	Uniforms	1,200.00	
10-730-54010-000	Operating Supplies <i>Materials, Park Signs, Supplies, etc.</i>	50,000.00	
10-730-54010-701	Operating Supplies	5,000.00	
10-730-54015-000	Landscaping Materials <i>Material for Landscaping, Trees, Irrigation at Multiple Parks</i>	125,000.00	
10-730-54015-701	Landscaping Materials <i>Various Locations</i>	5,000.00	
10-730-54030-000	Chemical Supplies <i>Splashpad Operations, Herbicide</i>	10,000.00	
10-730-54035-000	Office Supplies	3,500.00	
10-730-54080-000	Fleet Charges	263,604.13	
10-730-54080-701	Fleet Charges	14,701.10	
10-730-54085-000	IT Charges	66,607.46	
10-730-54085-701	IT Charges	888.10	
10-730-55015-000	Building and Improvements <i>Reconstruct Hero Plaza Restroom</i>	15,000.00	
Total Operating Expenses:		1,867,170.76	
01-730-55025-000	Capital Outlay <i>(2) Dump Trailers- Parks (1) Dump Trailer- Pecos Proud \$175K Hero Plaza Splashpad/Spray Area Turnkey project \$210K Maxey Park Playground - Pour & Play (removal of woodchips) \$100K Meadowbrook Neighborhood Park \$175K Saragosa Park Splashpad/Spray Area Turnkey \$100K Maxey Park Splashpad Flooring Replacement \$780K Pending Bessie Haynes-Operational Expenses</i>	1,399,000.00	
Total Capital Outlay:		1,399,000.00	<i>*\$780K of the \$1.351M is pending Bessie</i>

General Ledger Account	Description	FY23-24 Budget	Notes
<u>Activity Codes for Parks/Pecos Proud Expenses for FYE 9/30/24</u>			
701 Pecos Proud			
710 Recreation			
730 Parks			

**Budget Worksheet**

FY 2023-2024 Period Ending: 09/30/2024
FUND 10
DEPT 740 - FACILITIES

Facilities: 4 Positions
(1) FT Custodian (1) PT Custodian (1) Facility Maint I
(1) Facility Maint I VACANT

General Ledger Account	Description	FY23-24 Budget	Notes
Expenses			
10-740-51000-000	Salaries/Wages- Full Time	135,000.00	<i>This includes vacant position</i>
10-740-51005-000	Overtime- Full Time	1,000.00	
10-740-51040-000	Salaries/Wages- Part Time	13,500.00	
10-740-52005-000	Social Security	11,436.75	
10-740-52010-000	Workers Compensation	3,235.88	
10-740-52015-000	Unemployment Insurance	54.01	
10-740-52020-000	Health Insurance	26,902.67	
10-740-52030-000	TMRS -Employer	7,899.31	
10-740-53000-000	Professional Services	100,000.00	
	<i>Pest Control, HVAC, plumbing, electrical maintenance</i>		
10-740-53000-107	Professional Services	0.00	
10-740-53000-109	Professional Services	0.00	
	<i>City Housing Professional Cleaning Services</i>		
10-740-53030-000	Training	1,000.00	
10-740-53035-000	Travel	600.00	
10-740-53040-000	Repairs and Maintenance	200,000.00	
10-740-53040-107	Repairs and Maintenance	0.00	
10-740-53040-109	Repairs and Maintenance	0.00	
10-740-53040-750	Repairs and Maintenance	0.00	
10-740-53055-000	Meal/EE Appreciation	300.00	
10-740-53075-000	Operating Fees/Memberships/Licenses	100.00	
10-740-53110-000	Telephone		
10-740-53115-000	Electric	80,000.00	
	<i>City Facilities in GF</i>		
10-740-53115-109	ELECTRIC-EMP HOUSING	0.00	
	<i>Included in Rent</i>		
10-740-53115-230	Electric - Duplex Rental 1310 W 8th	0.00	
	<i>Billed back to tenant</i>		
10-740-53120-000	Water	50,000.00	
	<i>City Facilities in GF</i>		
10-740-53120-109	Water-Employee Housing	0.00	
	<i>Included in Rent</i>		
10-740-53120-230	Water- Duplex Rental 1310 W 8th	0.00	

General Ledger Account	Description	FY23-24 Budget	Notes
	<i>Billed back to tenant</i>		
10-740-53125-000	Gas	5,000.00	
10-740-54000-000	Fuel	7,000.00	
10-740-54005-000	Uniforms	1,500.00	
10-740-54010-000	Operating Supplies	20,000.00	
10-740-54025-000	Janitorial Supplies	25,000.00	
10-740-54080-000	Fleet Charges		
10-740-54085-000	IT Charges	2,664.30	
10-740-55015-000	Building and Improvements	25,000.00	
10-740-55015-107	Building and Improvements		
Total Operating Expenses:			717,192.93
01-740-55025-000	Capital Outlay	650,000.00	
<i>\$50k City Hall Breakroom/Lounge update</i>			
<i>\$600k Council Chambers/Teller Stations</i>			
Total Capital Expenses:			650,000.00

Activity Codes for Facilities Expenses for FYE 9/30/24

107 City Hall
 109 Employee Housing
 230 Duplex Rental-1310 W 8th
 750 Building and Improvements



Budget Worksheet
FY 2023-2024 Period Ending: 09/30/2024
FUND 10
DEPT 910 - STREETS

Streets - 7 Positions
 (1) Sup (1) Street Op (2) Hvy Eq Op (1) PT-I
 (1) Street Op VACANT (1) Hvy Eq Op VACA

General Ledger Account	Description	FY23-24 Budget	Notes
Revenues			
10-910-41210-000	Sales Tax- Streets Maintenance	2,475,000.00	
	Total Revenues:	2,475,000.00	

General Ledger Account	Description	FY23-24 Budget	Notes
Expenses			
10-910-51000-000	Salaries/Wages- Full Time	275,000.00	<i>This includes vacant positions</i>
10-910-51005-000	Overtime- Full Time	1,500.00	
10-910-51040-000	Salaries/Wages- Part Time	20,800.00	
10-910-52005-000	Social Security	22,743.45	
10-910-52010-000	Workers Compensation	4,599.58	
10-910-52015-000	Unemployment Insurance	92.42	
10-910-52020-000	Health Insurance	46,724.04	
10-910-52030-000	TMRS -Employer	18,652.88	
10-910-53000-000	Professional Services	750,000.00	
	<i>Road Study-Stafford, Group Seal Project, Pavement Rejuv, Overhead Lights</i>		
10-910-53020-000	Advertising Services	1,500.00	
10-910-53030-000	Training	2,000.00	
10-910-53035-000	Travel	1,500.00	
10-910-53045-000	Vehicle/Equipment Repairs	5,000.00	
	<i>Kinlock Street Sweeper Consumable Maintenance</i>		
10-910-53055-000	Meal/ EE Appreciation	700.00	
10-910-53075-000	Operating Fees/ Memberships/ Licenses	250.00	
10-910-53110-000	Telephone	4,000.00	
10-910-54000-000	Fuel	30,000.00	
10-910-54005-000	Uniforms	4,500.00	
10-910-54010-000	Operating Supplies	175,000.00	
10-910-54020-000	Roadway Materials	450,000.00	
10-910-54035-000	Office supplies	1,500.00	
10-910-54080-000	Fleet Charges	100,836.12	

General Ledger Account	Description	FY23-24 Budget	Notes
10-910-56000-000	Interest Expense <i>Acct#3380725 Elgin Sweeper</i>	6,969.37	
10-910-56010-000	Principal Payments <i>Acct#3380725 Elgin Sweeper</i>	39,099.96	<i>2022 Elgin Sweeper pmt # 3 of 4 - 2023 pa</i>
10-910-56011-000	Internal Loans		
	Total Street Operating Expenses:	1,962,967.82	
	Total Revenues - Expenses:	512,032.18	

01-910-55025-000	Capital Outlay <i>\$105K (2) F250 Pickups \$10k Shop Restroom \$275K (1) Asphalt Truck \$150K (1) Patch Truck \$200K (1) Loader \$217K Water Truck \$6,700 Striping Machine</i>	963,700.00
	Total Capital Outlay Expenses:	963,700.00

Activity Codes for Street Expenses for FYE 9/30/24

909 Country Club Connection ROW Project
968 Group Seal Coat Project
971 Pavement Rejuvenation

Water & Sewer Fund Revenues	Amount
Water Dist./Collection	7,389,800
Water Prod.Sewer Treatment	3,000,000
Bulk Water Sales	1,050,000
Total	11,439,800

Water & Sewer Fund Expenditures	Amount
Water Dist./Collection	5,004,003
Water Prod.Sewer Treatment	3,611,136
Total	8,615,139
 Net Income	 2,824,660.87

Capital Outlay	5,026,000
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Budget Worksheet
FY 2023-2024 Period Ending: 09/30/2024
FUND 20
DEPT 600 - WATER DISTRIBUTION
DEPT 620 - SEWER COLLECTION

20 Positions
Water Distribution 17 Positions
(1) Super (2) Crew Leader (3) Meter Tech (5) UT Oper (1) WW Oper
(1) Admin (1) inventory (3) UT Oper VACANT
Sewer Collection - 3 Positions
(2) UT Oper (1) UT Oper VACANT

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
Water Distribution Revenues			
20-600-42501-000	Water Service Revenue	7,100,000.00	
20-600-42502-000	Disconnect Fees		
20-600-42503-000	Application/Processing Fees		
20-600-42504-000	Water Tap Fees	68,000.00	
20-600-42508-000	Sewer Tap Fees	31,800.00	
20-600-42520-000	Utility Extension Service Revenue	10,000.00	
20-600-42609-000	Penalties and Late Fees		
20-600-44005-000	Oil & Gas Leases	180,000.00	ytd activity from 20-000-44005-000
20-600-47001-000	Miscellaneous		
24-600-42505-000	Bulk Water Sales	900,000.00	
24-600-48001-000	Interest Earned	150,000.00	
Total Water Distribution Revenue:			8,439,800.00

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
Water Distribution Expenses			
20-600-51000-000	Salaries/Wages- Full Time	810,000.00	This includes vacant positions
20-600-51005-000	Overtime- Full Time	40,000.00	
20-600-51030-000	FCCRA- Full Time		
20-600-51055-000	Salaries/Wages- Temporary		
20-600-52005-000	Social Security	65,025.00	
20-600-52010-000	Workers Compensation	13,649.30	
20-600-52015-000	Unemployment Insurance	238.37	
20-600-52020-000	Health Insurance	154,699.93	
20-600-52030-000	TMRS -Employer	54,446.02	
20-600-53000-000	Professional Services	50,000.00	
20-600-53030-000	Training	10,000.00	

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
	<i>TCEQ LIC/TESTS, EQUIP TRAIN, ETC.</i>		
20-600-53035-000	Travel	20,000.00	
20-600-53075-000	Operating Fees/ Memberships/ Licenses	65,000.00	
20-600-53080-000	Property/ Liability Insurance	70,000.00	
20-600-53100-000	Utility Franchise Fee	900,000.00	
	<i>Internal Service Fee to GF</i>		
20-600-53110-000	Telephone	20,000.00	
20-600-53115-000	Electric	200,000.00	
20-600-53120-000	Water		
20-600-53125-000	Gas		
20-600-54000-000	Fuel	75,000.00	
20-600-54005-000	Uniforms	24,000.00	
20-600-54010-000	Operating Supplies	156,000.00	
	<i>GIBSONS, BROWNLEE, OFFICE DEPOT, AMAZON, TPI,</i>		
20-600-54020-000	Roadway Materials	15,000.00	
20-600-54030-000	Chemical Supplies	8,000.00	
	<i>LESLIE POOL, DOUBLE R</i>		
20-600-54050-000	Pipes, Valves, Meters	200,000.00	
20-600-54070-000	Small Tools	15,000.00	
20-600-54080-000	Fleet Charges	270,157.24	
20-600-54085-000	IT Charges	36,412.08	
20-600-55015-000	Building and Improvements	20,000.00	
20-600-56000-000	Interest Expense	800,000.00	
	<i>Bond and lease Interest</i>		
Total Water Distribution Operating Expenses:		4,092,627.95	
Total Revenues - Expenses:		4,347,172.05	
02-600-55025-000	Capital Outlay	260,000.00	
	<i>\$180k (3) F150 4x4</i>		
	<i>\$80k Vermeer Hydrovac</i>		
Total Water Distribution Capital Outlay Expense:		260,000.00	

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
Sewer Collection			

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
Revenue			
20-620-42510-000	Sewer Service Revenue	3,000,000.00	
	Total Sewer Collection Revenue:	3,000,000.00	

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
Sewer Collection			
Expense			
20-620-51000-000	Salaries/Wages- Full Time	125,000.00	<i>This includes vacant position</i>
20-620-51005-000	Overtime- Full Time	5,000.00	
20-620-51030-000	FCCRA- Full Time		
20-620-52005-000	Social Security	9,945.00	
20-620-52010-000	Workers Compensation	1,729.13	
20-620-52015-000	Unemployment Insurance	30.21	
20-620-52020-000	Health Insurance	22,421.87	
20-620-52030-000	TMRS -Employer	8,422.34	
20-620-53000-000	Professional Services	10,000.00	
20-620-53030-000	Training	7,500.00	
20-620-53035-000	Travel	20,000.00	
20-620-53040-000	Repairs and Maintenance	100,000.00	
20-620-53075-000	Operating Fees/ Memberships/ Licenses	5,000.00	
20-620-53115-000	Electric	90,000.00	
20-620-54000-000	Fuel	25,000.00	
20-620-54005-000	Uniforms	5,000.00	
20-620-54010-000	Operating Supplies	10,000.00	
	<i>Water Works, ect..</i>		
20-620-54030-000	Chemical Supplies	8,000.00	
20-620-54050-000	Pipes & Valves	100,000.00	
20-620-54070-000	Small Tools	5,000.00	
	Total Sewer Collection Expenses:	558,048.55	
	Total Revenues - Expenses:	2,441,951.45	
02-620-55025-000	Capital Outlay	2,860,000.00	
	\$60k (1) F150 4x4 Truck		
	\$800k Quality Inn Lift Station Force Main		
	\$500k Sewer Replacement Alberta/5th St		
	\$1.5M Force Main Warehouse to Rancho Rd.		
	\$500k Gibson-2ns St Gravity Fed Line (Armadillo Hotel)		

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
	Total Sewer Collection Capital Outlay:	2,860,000.00	

**Budget Worksheet**

FY 2023-2024 Period Ending: 09/30/2024
FUND 20
DEPT 610 - WATER PRODUCTION
DEPT 630 - SEWER TREATMENT (WWTP)

7 Positions Total

Water Distribution - 4 Positions

(1) Supervisor (1) WF Oper (1) Grd Wtr Oper (1) Grd Wtr Op VACANT

Sewer Treatment (WWTP) - 3 Positions

(3) WWTP Operators

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
Water Production			
Expenses			
20-610-51000-000	Salaries/Wages- Full Time	210,000.00	<i>This amount includes the vacant position</i>
20-610-51005-000	Overtime - Full Time	10,000.00	
20-610-52005-000	Social Security	16,830.00	
20-610-52001-000	Workers Compensation	3,532.76	
20-610-52015-000	Unemployment Insurance	61.70	
20-610-52020-000	Health Insurance	40,039.98	
20-610-52030-000	TMRS- Employer	14,091.91	
20-610-53000-000	Professional Services	25,000.00	
	<i>City of Odessa, LCRA, TX Excav, Surveying Services, Pure Operations,</i>		
20-610-53000-602	Professional Services		
20-610-53000-906	Professional Services		
20-610-53010-000	Legal Services	0.00	
20-610-53030-000	Training	20,000.00	
	<i>TCEQ testing/lic, etc.</i>		
20-610-53035-000	Travel	25,000.00	
20-610-53040-000	Repairs and Maintenance	2,100,000.00	
20-610-53040-601	Repairs and Maintenance		
20-610-53040-602	Repairs and Maintenance (Water Well Repairs)		
20-610-53055-000	Bond Agent Fees	1,600.00	
20-610-53075-000	Operating Fees/ Memberships/ Licenses	20,000.00	
	<i>TCEQ</i>		
20-610-53115-000	Electric	200,000.00	
	<i>Water Wells</i>		
20-610-53125-000	Gas	8,000.00	
20-610-54000-000	Fuel	30,000.00	
20-610-54005-000	Uniforms	5,000.00	
20-610-54010-000	Operating Supplies	14,000.00	
20-610-54030-000	Chemical Supplies	60,000.00	
	<i>Chlorine Treatment, Granuals, Chlorine gases</i>		
20-610-54050-000	Pipes, Valves, Meters	55,000.00	

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
20-610-54050-602	Pipes, Valves, Meters		
20-610-54070-000	Small Tools	5,000.00	
20-610-54080-000	Fleet Charges	163,540.81	
20-610-54085-000	IT Charges	8,880.99	
20-610-55015-000	Building and Improvements <i>Electrical Upgrades, Pump House, Storage Tanks, etc...</i>	50,000.00	
20-610-55015-602	Building and Improvements		
Total Water Production Expenses:		3,085,578.15	
02-610-55025-000	Capital Outlay <i>\$60k 4x4 F150 replace \$81K Replace Fences - North Worsham Wells \$55k Shade for Panel Control at Water Wells \$100k Repair Booster Station Pump Bldg @ Warehouse \$300k Rehab (3) Water Wells \$900k Preventative Maintenance West Elevated Storage Tank</i>	1,496,000.00	
	Total Capital Outlay:	1,496,000.00	

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
Sewer Treatment Expenses			
20-630-51000-000	Salaries/Wages - Full Time	150,000.00	
20-630-51005-000	Overtime - Full Time	6,000.00	
20-630-52005-000	Social Security	11,934.00	
20-630-52001-000	Workers Compensation	2,074.96	
20-630-52015-000	Unemployment Insurance	36.25	
20-630-52020-000	Health Insurance	26,906.24	
20-630-52030-000	TMRS- Employer	10,106.81	
20-630-53000-000	Professional Services	7,000.00	
20-630-53040-000	Repairs and Maintenance <i>Lift Stations, WWTP, Pumps</i>	250,000.00	
20-630-53075-000	Operating Fees/ Memberships/ Licenses	7,000.00	
20-630-53110-000	Telephone	2,500.00	
20-630-54000-000	Fuel	12,000.00	
20-630-54005-000	Uniforms	5,000.00	
20-630-54010-000	Operating Supplies	15,000.00	

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
20-630-54030-000	Chemical Supplies <i>Chlorine, Inferno Degreaser, Enzymes</i>	15,000.00	
20-630-54070-000	Small Tools	5,000.00	
20-630-56000-000	Interest Expense		
20-630-56010-000	Principal Payment		
Total Sewer Treatment Operating Expenses:		525,558.26	
02-630-550025-000	Capital Outlay <i>\$300k New Fence at WWTP needed \$70k 6" Trailer Mounted Pump for WWTP \$40k 6" Prime Pump Emergency Use Only</i>	410,000.00	
Total Capital Outlay Expenses:		410,000.00	



Budget Worksheet
FY 2023-2024 Period Ending: 09/30/2024
Utility Billing Department
FUND 20
DEPT 650 - UTILITY BILLING

4 Positions
(1) UB Sup (2) UB Clerks (1) PT UB Clerk

GENERAL LEDGER ACCOUNT	DESCRIPTION	FY23-24 BUDGET	NOTES
Expenses			
20-650-51000-000	Salaries/Wages- Full Time	130,000.00	
20-650-51005-000	Overtime - Full Time	1,500.00	
20-650-51040-000	Salaries/Wages- Part Time	25,000.00	
20-650-52005-000	Social Security	11,972.25	
20-650-52010-000	Workers Compensation	2,740.79	
20-650-52015-000	Unemployment Insurance	48.31	
20-650-52020-000	Health Insurance	24,000.00	
20-650-52030-000	TMRS- Employeer	8,607.50	
20-650-53000-000	Professional Services	50,000.00	Dataprose
20-650-53030-000	Training	15,000.00	Tyler Connect, customer service, cash han
20-650-53035-000	Travel	8,000.00	
20-650-53075-000	Operating Fees/Memberships/Licenses	1,500.00	Pecos Insurance bond, GFOA, notary
20-650-54005-000	Uniforms	2,000.00	
20-650-54035-000	Office supplies	3,000.00	desk ub supervisor, office supplies
20-650-54045-000	Postage	2,000.00	
20-650-54085-000	IT Charges	67,957.37	
Total UB Operating Expenses:		353,326.22	



Budget Worksheet
FY 2023-2024 Period Ending: 09/30/2024
FUND 56 - SANITATION
DEPT 500 - TRASH COLLECTION

15 Sanitation Positions
(1) LF Sup (1) Scale Op (2) LF Op (2) CU Crew mem (6) LF CDL Drivers (1) Adm
(2) LF CDL Driver VACANT

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
Revenues			
56-500-42622-000	Land Fill Revenue	3,500,000.00	
56-500-42622-510	Land Fill Revenue (Site Services)		New Line item to track site service (custom)
56-500-42622-520	Land Fill Revenue (Roll-offs)		New Line item to track roll-off services
56-500-44005-000	Oil & Gas Royalties	800,000.00	New line item
Total Sanitation Revenues:		4,300,000.00	

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
Expenses			
56-500-51000-000	Salaries/Wages- Full Time	620,000.00	This includes vacant positions
56-500-51005-000	Overtime- Full Time	60,000.00	
56-500-51080-000	Salaries/Wages- Interns		
56-500-52005-000	Social Security	52,020.00	
56-500-52010-000	Workers Compensation	8,265.23	
56-500-52015-000	Unemployment Insurance	184.74	
56-500-52020-000	Health Insurance	108,490.78	
56-500-52030-000	TMRS -Employer	41,021.31	
56-500-53000-000	Professional Services	100,000.00	
	Engineering, Surveying, Excavation, Studies, etc.		
56-500-53020-000	Advertising Services	5,000.00	
	Pecos Cares Roll-off campaign & Bi-annual clean-up		
56-500-53030-000	Training	5,000.00	
	Waste Expo Conf, Scale Training, Waste Screening Training		
56-500-53035-000	Travel	10,000.00	
56-500-53040-000	Repairs and Maintenance	50,000.00	
	Fence repairs, scale and scale house maintence		
56-500-53045-000	Vehicle/Equipment Repairs	20,000.00	New line item, history ytd activity from 56
	In-house basic repairs heavy equip/vehicles		
56-500-53075-000	Operating Fees/ Memberships/ Licenses	50,000.00	New line item, history ytd activity from 56
	TCEQ permit, Solid Waste Fee, etc.		
56-500-53100-000	Sanitation Franchise Fee	370,000.00	
	Internal Sanitation Franchise Fee - transfer to GF		
56-500-53110-000	Telephone	7,500.00	
56-500-53115-000	Electric	2,500.00	

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
56-500-54000-000	Fuel	180,000.00	YTD activity combined 56-500-54000-500
56-500-54005-000	Uniforms	10,000.00	YTD activity combined 56-500-54005-500
56-500-54010-000	Operating Supplies <i>Office supplies, Scale House Supplies, Janitorial Supplies, etc.</i>	15,000.00	YTD activity combined 560-500-54010-500
56-500-54030-000	Chemical Supplies <i>Helena, Mayfield, Pioneer Manufacturing</i>	25,000.00	New Line item, YTD activity combined 56-
56-500-54045-000	Postage <i>Quadient (Postage Machine)</i>	2,000.00	
56-500-54055-000	Office Equipment <i>Replace old/broken office chairs, table etc.</i>	5,000.00	
56-500-54080-000	Fleet Charges <i>Internal Service</i>	445,153.82	
56-500-54085-000	IT Charges <i>Internal Service</i>	81,936.06	
56-500-55010-000	Equipment Purchase <i>Black trash containers, 4yd metal containers</i>	400,000.00	
56-500-55015-000	Building and Improvements <i>New water line extension to service landfill</i>	2,000.00	
56-500-56000-000	Interest Expense <i>ML-000098313; 100814777; Lease #2 Acct#030-0072227-000; Contract# 002-0024819-000</i>	27,811.87	
56-500-56020-000	Equipment Lease Expense <i>Motor grader, Bull dozer, Loader, Aljon (emergency monthly leases)</i> <i>Whiteshark, C&C manufacturing</i>	246,000.00	New Line Item, YTD activity from 56-510-5
Total Sanitation Operating Expenses:		2,949,883.82	
Total Revenues - Expenses:		1,350,116.18	
02-500-55025-000	Capital Outlay <i>\$120k Skid Steer</i> <i>\$26k Electric Hoist Trailer</i> <i>\$1M Land Purchase (New Landfill Site)</i> <i>\$515k (2) 36 Yd Trash Trucks</i> <i>\$25k (1) Roll-off Trailer</i> <i>\$75k F250 Truck assigned for Roll-off Trailer</i> <i>\$100k New Water line to service landfill</i> <i>\$1M Motor Grader, Loader, Scraper (Ordered Warren)</i> <i>\$1M Aljon Compactor (C&C Manufacturing)</i>	3,861,000.00	
Total Capital Expenses:		3,861,000.00	

Activity Codes for Sanitation Expenses for FYE 9/30/24	
500 TRASH COLLECTIONS	
510 LANDFILL	
515 CLEAN UP CREW	
520 ROLL OFF	

-2,510,883.82

**Budget Worksheet**

FY 2023-2024 Period Ending: 09/30/2024

FUND 66

DEPT 966 - CRIMINAL JUSTICE CENTER

26 positions

(1)JA,(1)ADMIN, (16)CO'S, (1)COMM CL, (2)TRANSPORT, (2)KITCHEN, (2)NUR:

(20) ACTIVE

(6) VACANT

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
Revenues			
66-966-42580-000	US Marshall Per Diem	3,250,000.00	
66-966-42582-000	CJC Calling Card Profit		
66-966-48001-000	Interest Earned		
Total CJC Revenues:		3,250,000.00	

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
Expenses			
66-966-51000-000	Salaries/Wages- Full Time	1,450,000.00	<i>This includes vacant position salary</i>
66-966-51005-000	Overtime- Full Time	100,000.00	
66-966-52005-000	Social Security	118,575.00	
66-966-52010-000	Workers Compensation	18,265.61	
66-966-52015-000	Unemployment Insurance	279.56	
66-966-52020-000	Health Insurance	142,302.37	
66-966-52030-000	TMRS -Employer	96,327.06	
66-966-53000-000	Professional Services	120,000.00	
	<i>Medical treatment, Psychological evals</i>		
66-966-53030-000	Training	7,500.00	
66-966-53035-000	Travel	7,500.00	
66-966-53040-000	Repairs and Maintenance (Facility)	170,000.00	
	<i>plumbing, HVAC, Electrical, Janitorial, Fire Alarm, door/lock maint, pest control, grease trap removal</i>		
66-966-53045-000	Repairs/Maintenance (Vehicles)	15,000.00	
	<i>emergency vehicle repairs, parts, up keep</i>		
66-966-53050-000	Operating Supplies (Groceries)	375,000.00	
66-966-53050-967	Operating Supplies (Indigent)	15,000.00	
66-966-53055-000	Salary Reimbursements	180,000.00	
66-966-53075-000	Operating Fees/Memberships/Licenses	2,000.00	
66-966-53080-000	Property/ Liability Insurance	40,000.00	
66-966-53110-000	Telephone	6,500.00	
66-966-53115-000	Electric	35,000.00	

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
66-966-53120-000	Water	120,000.00	
66-966-53125-000	Gas	12,000.00	
66-966-54000-000	Fuel	20,000.00	
66-966-54005-000	Uniforms	15,000.00	
66-966-54010-000	Operating Supplies	45,000.00	
66-966-54025-000	Janitorial Supplies	120,000.00	
66-966-54035-000	Office supplies	12,000.00	
66-966-54040-000	Ammunition	10,000.00	
66-966-54045-000	Postage	1,500.00	
66-966-54080-000	Fleet Charges	18,726.45	
66-966-54085-000	IT Charges	51,807.82	
66-966-55010-000	Equipment Purchase <i>Appliances for kitchen, etc.</i>	20,000.00	
Total CJC Operating Expenses:		3,345,283.88	
Total Revenues - Expenses:		-95,283.88	
02-966-55025-000	Capital Outlay <i>\$90k Van \$100k Scan Intercept (portable x-ray machine) \$60k Jail Admin Vehicle \$7,500 Records Retention \$18M New Facility (debt financed)</i>	257,500.00	
Total Capital Outlay Expenses:		257,500.00	
		-352,783.88	

**Budget Worksheet**

FY 2023-2024 Period Ending: 09/30/2024

FUND 80

DEPT 800 - FLEET

5 Positions

(1) Fleet Sup, (2) Mech (1) Mech Helper -P

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
Revenues			
80-800-49100-000	Interfund Charges	1,500,000.00	
	Total Revenues:	1,500,000.00	

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
Expenses:			
80-800-51000-000	Salaries/Wages- Full Time	225,000.00	
80-800-51005-000	Overtime- Full Time	1,000.00	
80-800-51040-000	Salaries/Wages- Part Time	27,000.00	
80-800-52005-000	Social Security	19,354.50	
80-800-52010-000	Workers Compensation	2,652.14	
80-800-52015-000	Unemployment Insurance	65.67	
80-800-52020-000	Health Insurance	48,383.96	
80-800-52030-000	TMRS -Employer	13,323.79	
80-800-53000-000	Professional Services	120,000.00	
	<i>warren cat, yellowhouse, heil of texas, rush truck center, diagnostics and or towing</i>		
80-800-53000-100	Professional Services		
80-800-53000-210	Professional Services		
80-800-53000-310	Professional Services		
80-800-53000-510	Professional Services - Landfill		
80-800-53000-600	Professional Services		
80-800-53000-620	Professional Services		
80-800-53000-630	Professional Services		
80-800-53000-730	Professional Services		

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
80-800-53000-910	Professional Services		
80-800-53030-000	Training	35,000.00	
	Certifications		
80-800-53035-000	Travel	20,000.00	
80-800-53045-000	Vehicle/Equipment Repairs	325,000.00	
	<i>3rd party repairs warren cat, yellowhouse, heil of texas, rush truck center, diagnostics and or towing</i>		
80-800-53045-100	Vehicle/Equipment Repairs		
80-800-53045-210	Vehicle/Equipment Repairs		
80-800-53045-240	Vehicle/Equipment Repairs		
80-800-53045-250	Vehicle/Equipment Repairs		
80-800-53045-510	Vehicle/Equipment Repairs		
80-800-53045-600	Vehicle/Equipment Repairs		
80-800-53045-610	Vehicle/Equipment Repairs		
80-800-53045-620	Vehicle/Equipment Repairs		
80-800-53045-630	Vehicle/Equipment Repairs		
80-800-53045-701	Vehicle/Equipment Repairs		
80-800-53045-730	Vehicle/Equipment Repairs		
80-800-53045-740	Vehicle/Equipment Repairs		
80-800-53045-910	Vehicle/Equipment Repairs		
80-800-53045-966	Vehicle/Equipment Repairs		
80-800-53065-000	Software Subscriptions	10,000.00	
	<i>ALLDATA, TXDPS, CHEV, FORD, AUTEL</i>		
80-800-53065-510	Software Subscriptions		
80-800-53065-610	Software Subscriptions		
80-800-53065-620	Software Subscriptions		
80-800-53075-000	Operating Fees/Memberships/Licenses	5,000.00	

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
	<i>DMV Registrations/renewals</i>		
80-800-53075-100	Operating Fees/Memberships/Licenses		
80-800-53075-210	Operating Fees/Memberships/Licenses		
80-800-53075-230	Operating Fees/Memberships/Licenses		
80-800-53075-310	Operating Fees/Memberships/Licenses		
80-800-53075-510	Operating Fees/Memberships/Licenses		
80-800-53075-600	Operating Fees/Memberships/Licenses		
80-800-53075-620	Operating Fees/Memberships/Licenses		
80-800-53075-701	Operating Fees/Memberships/Licenses		
80-800-53075-730	Operating Fees/Memberships/Licenses		
80-800-53075-910	Operating Fees/Memberships/Licenses		
80-800-53075-966	Operating Fees/Memberships/Licenses		
80-800-53110-000	Telephone	3,000.00	
80-800-54000-000	Fuel	7,500.00	
80-800-54005-000	Uniforms	10,000.00	
80-800-54010-000	Operating Supplies	50,000.00	
	<i>Bulk order supplies filters, oil, etc.</i>		
80-800-54010-100	Operating Supplies		
80-800-54010-310	Operating Supplies		
80-800-54010-510	Operatiing Supplies	50,000.00	
	<i>Bulk order supplies filters, oil, etc.</i>		
80-800-54070-000	Small Tools	15,000.00	
	<i>Fleet tools</i>		
80-800-54075-000	Vehicle Parts	7,500.00	
80-800-54075-100	Vehicle Parts	2,500.00	
80-800-54075-210	Vehicle Parts	30,000.00	
80-800-54075-250	Vehicle Parts	5,000.00	

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
80-800-54075-301	Vehicle Parts	5,000.00	
80-800-54075-310	Vehicle Parts	5,000.00	
80-800-54075-510	Vehicle Parts	10,000.00	
80-800-54075-600	Vehicle Parts	6,250.00	
	<i>water distribution (M)</i>		
80-800-54075-610	Vehicle Parts	5,000.00	
	<i>water production (JL)</i>		
80-800-54075-620	Vehicle Parts	6,200.00	
	<i>sewer collection (M)</i>		
80-800-54075-630	Vehicle Parts	5,000.00	
	<i>sewer treatment (JL)</i>		
80-800-54075-701	Vehicle Parts	5,000.00	
80-800-54075-730	Vehicle Parts	10,000.00	
80-800-54075-740	Vehicle Parts	5,000.00	
80-800-54075-910	Vehicle Parts	15,000.00	
80-800-54075-966	Vehicle Parts	7,500.00	
80-800-54080-000	Equipment Parts	5,000.00	
80-800-54080-210	Equipment Parts	5,000.00	
80-800-54080-510	Equipment Parts	150,000.00	
80-800-54080-600	Equipment Parts	15,000.00	
	<i>water distribution (M)</i>		
80-800-54080-610	Equipment Parts	2,500.00	
	<i>water production (JL)</i>		
80-800-54080-620	Equipment Parts	15,000.00	
	<i>sewer collection (M)</i>		
80-800-54080-701	Equipment Parts	1,000.00	
80-800-54080-730	Equipment Parts	15,000.00	
80-800-54080-750	Equipment Parts	5,000.00	
80-800-54080-910	Equipment Parts	25,000.00	
80-800-54080-925	Equipment Parts	2,000.00	

General Ledger Accounts	Description	FY23-24 BUDGET	Notes
80-800-54085-000	IT Charges	20,426.29	
80-800-55010-000	Equipment Purchase	35,000.00	
80-800-55010-510	Equipment Purchase		
80-800-55010-630	Equipment Purchase		
Total Fleet Operating Expense		1,413,156.35	
Total Revenues - Expenses:		86,843.65	
01-800-55025-000	Capital Outlay	30,000.00	
\$30K Overhead doors repair (2) replace (1)			
Total Capital Outlay:		30,000.00	



Budget Worksheet
FY 2023-2024 Period Ending: 09/30/2024
Information Technology
FUND 81
DEPT 810 - IT

(4) Positions
IT Dir, IT Lead, IT Clerk, IT/GIS Admin

General Ledger Account	Description	FY23-24 BUDGET	Notes
Revenues			
81-810-47003-000	Transfer from Other Funds	1,096,020.00	
81-810-47050-000	Rebates		
	Total Revenues:	1,096,020.00	

General Ledger Account	Description	FY23-24 BUDGET	Notes
Expenses			
81-810-51000-000	Salaries/Wages- Full Time	213,200.00	
81-810-51005-000	Overtime- Full Time	2,000.00	
81-810-52005-000	Social Security	16,462.80	
81-810-52010-000	Workers Compensation	1,649.62	
81-810-52015-000	Unemployment Insurance	52.91	
81-810-52020-000	Health Insurance	28,382.54	
81-810-52030-000	TMRS -Employer	13,323.09	
81-810-53030-000	Training	12,000.00	
	<i>CPM; IT Certifications; A+ compti; IT pro tv, TAGITM Conference</i>		
81-810-53035-000	Travel	20,000.00	
81-810-53065-000	Software Subscriptions	571,118.10	
	<i>Lease Query or Debt Book; ESRI, Fresh works; etc.</i>		
81-810-53065-100	Software Subscriptions	26,500.00	
81-810-53065-102	Software Subscriptions		
81-810-53065-103	Software Subscriptions		
81-810-53065-110	Software Subscriptions	6,039.00	
81-810-53065-115	Software Subscriptions	8,700.00	
81-810-53065-120	Software Subscriptions	7,200.00	
81-810-53065-150	Software Subscriptions		
81-810-53065-210	Software Subscriptions	8,290.95	
81-810-53065-215	Software Subscriptions		
81-810-53065-220	Software Subscriptions		

General Ledger Account	Description	FY23-24 BUDGET	Notes
81-810-53065-250	Software Subscriptions	500.00	
81-810-53065-300	Software Subscriptions		
81-810-53065-310	Software Subscriptions	500.00	
81-810-53065-502	Software Subscriptions		
81-810-53065-510	Software Subscriptions	10,000.00	
81-810-53065-600	Software Subscriptions		
81-810-53065-650	Software Subscriptions	20,000.00	
81-810-53065-730	Software Subscriptions		
81-810-53065-800	Software Subscriptions		
81-810-53065-966	Software Subscriptions	8,290.95	
81-810-53075-000	Operating Fees/Memberships/Licenses	24,800.00	
	<i>Great America; Southwest security</i>		
81-810-53075-100	Operating Fees/Memberships/Licenses		
81-810-53075-107	Operating Fees/Memberships/Licenses		
81-810-53075-110	Operating Fees/Memberships/Licenses		
81-810-53075-120	Operating Fees/Memberships/Licenses		
81-810-53075-130	Operating Fees/Memberships/Licenses		
81-810-53075-150	Operating Fees/Memberships/Licenses		
81-810-53075-210	Operating Fees/Memberships/Licenses		
81-810-53075-250	Operating Fees/Memberships/Licenses		
81-810-53075-300	Operating Fees/Memberships/Licenses		
81-810-53075-310	Operating Fees/Memberships/Licenses		
81-810-53075-510	Operating Fees/Memberships/Licenses		
81-810-53075-600	Operating Fees/Memberships/Licenses		
81-810-53075-800	Operating Fees/Memberships/Licenses		
81-810-53075-966	Operating Fees/Memberships/Licenses		
81-810-53110-000	Telephone	5,500.00	
	<i>Verizon</i>		
81-810-54010-000	Operating Supplies	40,000.00	
	<i>Office supplies; small tools/supplies</i>		
81-810-54065-000	Hardware	40,000.00	
	<i>PC upgrades; iPad upgrades</i>		
81-810-54065-750	Hardware		

General Ledger Account	Description	FY23-24 BUDGET	Notes
81-810-54065-966	Hardware		
		Total IT Operating Expenses: 1,084,509.97	
		Total Revenues - Expenses: 11,510.03	
01-810-55025-000	Capital Outlay \$100K Phone upgrade for all sites \$220K Alarm system, access control, security cameras for all sites \$25K upgrading networking lines	345,000.00	
		Total Capital Outlay: 345,000.00	

-333,489.97



Budget Worksheet
FY 2023-2024 Period Ending: 09/30/2024
FUND 81
DEPT 811 - GIS

GIS: 2 Positions
(1) GIS Tech (1) GIS Tech VACANT

General Ledger Account	Description	FY23-24 BUDGET	Notes
Revenues			
81-811-47003-000	GIS Service Revenue	120,000.00	
	Total Revenues:	120,000.00	

General Ledger Account	Description	FY23-24 BUDGET	Notes
Expenses			
81-811-51000-000	Salaries/Wages- Full Time	49,920.00	
81-811-51005-000	Overtime-Full Time	450.00	
81-811-52005-000	Social Security	3,853.31	
81-811-52010-000	Workers Compensation	386.11	
81-811-52015-000	Unemployment Insurance	12.38	
81-811-52020-000	Health Insurance	4,800.00	
81-811-52030-000	TMRS -Employer	3,500.72	
81-811-53030-000	Training <i>ESRI,Planning certifications</i>	10,000.00	
81-811-53035-000	Travel		
81-811-53065-000	Software Subscriptions	30,000.00	
81-811-53065-100	<i>ESRI Subscriptions, trimble business center</i>		
81-811-53065-310	Software Subscriptions		
81-811-53065-510	Software Subscriptions		
81-811-53065-600	Software Subscriptions		
81-811-53065-610	Software Subscriptions		
81-811-53065-620	Software Subscriptions		
81-811-53065-650	Software Subscriptions		
81-811-53065-730	Software Subscriptions		
81-811-53065-740	Software Subscriptions		
81-811-53065-910	Software Subscriptions		
81-811-54010-000	Operating Supplies	15,000.00	
	<i>Service drone</i>		
81-811-54085-000	IT Charges	888.10	
	Total GIS Operating Expenses	118,810.62	
	Total Revenues - Expenses:	1,189.38	



Budget Worksheet
FY 2023-2024 Period Ending: 09/30/2024
FUND 25
DEPT 925 - PECOS MUNICIPAL AIRPORT

Pecos Municipal Airport FBO Contr

General Ledger Account	Description	FY23-24 Budget	Notes
Revenues:			
25-925-44005-000	Oil & Gas Royalties	900,000.00	
25-925-44706-000	Hangar Rent <i>50% collections will be reimbursed to FBO</i>	40,000.00	
25-925-44708-000	Fuel Flowage Fee	35,000.00	
25-925-46302-000	State Grant <i>RAMP</i>	20,000.00	
25-925-47001-000	INTERLOCAL AGMT FUNDS <i>Reeves County/TOPC match of \$20k</i>	40,000.00	
25-925-48001-000	Interest Earned	150,000.00	
Total Revenues:		1,185,000.00	

General Ledger Account	Description	FY23-24 Budget	Notes
Expenses:			
25-925-53000-000	Professional Services <i>\$135K AWOS, Electrical issues, asbestos abatement</i>	300,000.00	
25-925-53040-000	Repairs and Maintenance	100,000.00	
25-925-53045-000	Salary Reimbursements <i>Transfer to GF</i>	40,000.00	
25-925-53055-000	Management Fees	10,000.00	
25-925-53060-000	Hangar Rental Collection Expense <i>50% collections will be reimbursed per FBO contract</i>	20,000.00	
25-925-53080-000	Property/ Liability Insurance	35,000.00	
25-925-53105-000	Internet		
25-925-53110-000	Telephone	2,500.00	
25-925-53115-000	Electric	10,000.00	
25-925-53120-000	Water	6,000.00	
25-925-53125-000	Gas	3,500.00	
25-925-54100-000	Grant Match Expense <i>RAMP Grant Expenditure Line Item</i>	20,000.00	
Total Airport Operating Expenses:		547,000.00	
Total Revenues - Expenses:		638,000.00	

General Ledger Account	Description	FY23-24 Budget	Notes
	Capital Outlay	1,750,000.00	
25-925-55025-000	\$100k Concrete Taxi Access Replacement \$1.65M Terminal Reconstruction		
	Total Capital Outlay:	1,750,000.00	

(1,112,000.00)

**Budget Worksheet**

FY 2023-2024 Period Ending: 09/30/2024

FUND 92- HOTEL OCCUPANCY TAX

General Ledger Account	Description	FY23-24 BUDGET	Notes
Revenues			
92-000-41220-000	Hotel Occupancy Tax Revenue	3,300,000.00	
92-000-48001-000	Interest Earned		
92-000-49100-000	Transfer from General Fund		
92-750-47002-750	Cyclone Ballpark Revenue		
Total Revenues:		3,300,000.00	

General Ledger Account	Description	FY23-24 BUDGET	Notes
Expenses			
92-000-53000-000	Professional Services	60,000.00	
	Avenu		
92-000-53025-000	Other Services	1,390,000.00	
	<i>Hot Funding - Chamber/CVB, Rodeo Hall of Fame, West of the Pecos Museum, Union Pacific</i>		
92-000-56000-000	Interest Expense	245,000.00	
92-000-56010-000	Principal Payments	605,000.00	
92-000-59000-000	Transfer to Other Funds		
92-750-53020-750	Cyclone Budget Funding	1,000,000.00	
	<i>quarterly budget funding - SFM</i>		
92-750-53025-000	Other Services		
92-750-53075-000	Operating Fees/Memberships/Licenses		
92-750-53080-000	Property/ Liability Insurance		
	<i>15% - 40K TML Ins</i>		
92-750-55015-000	Building and Improvements		
Total Expenses:		3,300,000.00	
Total Revenues - Expenses:		0.00	



Budget Worksheet
FY 2023-2024 Period Ending: 09/30/2024
Fund 01 General CIP

General Ledger Account	Description	FY23-24 BUDGET	Notes
Revenues			
01-000-48001-000	Interest Earned		
01-000-49100-000	Transfer from General Fund		
Total Revenues:			

General Ledger Account	Description	FY23-24 BUDGET	Notes
Expenses			
01-000-53000-610	Professional Services		
01-000-53000-909	Professional Services		
01-000-53005-900	Engineering Services		
01-000-53005-903	Engineering Services		
01-000-53015-910	Construction		
01-000-53015-970	Construction		
01-000-53100-000	Bank Fees		
01-000-54055-000	Office Equipment		
01-000-55005-000	Land Purchase		
01-000-55005-909	Land Purchase		
01-000-55010-210	Equipment Purchase		
01-000-55010-220	Equipment Purchase		
01-000-55010-730	Equipment Purchase		
01-100-54060-220	Software -APCO		
01-100-55000-000	Vehicle Purchase		
01-100-55000-215	Vehicle Purchase		
01-100-55000-250	Vehicle Purchase		
01-100-55000-730	Vehicle Purchase		
01-100-55000-910	Vehicle Purchase		
01-100-55010-215	Equipment Purchase		
01-100-55010-220	Equipment Purchase		

01-100-55010-730	Equipment Purchase		
01-100-55015-107	Building and Improvements-City Hall		
01-100-55015-120	Building and Improvements		
01-100-55015-730	Building and Improvements		
01-100-55015-966	Building and Improvements		
01-150-55025-000	Captial Outlay	15,000.00	Carpet replacement in HR wing
01-215-55025-000	Capital Outlay	98,000.00	CID Truck (outfitted) \$80k-360 tactical camera 18k- Repair roadway to range(internal street dept)
01-220-55025-000	Captial Outlay	345,500.00	APCO \$38k- Radio Consolette (3 positions) \$300k- Records retention \$7,500
01-310-55025-000	Captial Outlay	50,000.00	4x4 F150 Pickup
01-310-55025-301	Capital Outlay- Fire Marshall	67,500.00	Drone for Arson Investigation \$2,500- 4x4 Expedition (outfitted) \$65k
01-730-55025-000	Captial Outlay	1,399,000.00	Dump trailers (2) parks- Dump trailer (1) pp- Hero plaza splashpad/sprayarea turnkey proj \$175k- Maxey park pour & play \$210k- Meadowbrook Niegborhood Park \$100k- Saragosa Park Splashpad/spray area turnkey proj \$175k- Maxey Park Splashpad flooring replacement \$100k- Pending Bessie Haynes-operational Expenses \$780k
01-740-55025-000	Capital Outlay	650,000.00	City Hall breakroom/lounge update \$50k- Council Chambers/Teller Stations \$600k
01-800-55025-000	Capital Outlay	30,000.00	Overhead door repairs (2) replace (1)
01-810-55025-000	Capital Outlay	345,000.00	Phone upgrades for all sites \$100k- Alarm system, access control, security cameras for all sites \$220k, Upgrading networking lines \$25k
01-910-55025-000	Capital Outlay	963,700.00	F250 Pickups (2) \$105k- Shop restroom \$10k- Asphalt Truck \$275k- Patch Truck \$150k- Loader \$200k- Water Truck \$217k- Striping machine \$6,700
Total Expenses:		3,963,700.00	



Budget Worksheet
FY 2023-2024 Period Ending: 09/30/2024
Fund 02 Utility CIP

General Ledger Account	Description	FY23-24 BUDGET	Notes
Revenues			
02-000-49600-000	Transfer from W/S Utilities Capital Fund		
Total Revenues:			

General Ledger Account	Description	FY23-24 BUDGET	Notes
Expenses			
02-000-53000-630	Professional Services		
02-000-53000-635	Professional Services		
02-000-53000-906	Professional Services		
02-000-53005-675	Engineering Services		
02-000-53005-907	Engineering Services		
02-000-53005-913	Engineering Services		
02-000-53005-920	Engineering Services		
02-000-53005-969	Engineering Services		
02-000-53015-920	Construction Management Services		
02-000-53100-000	Bank Fees		
02-000-54050-600	Pipes, Valves, Meters		
02-000-55005-635	Land Purchase		
02-100-47001-000	Miscellaneous		
02-100-48001-000	Interest Earned		
02-100-49100-000	Transfer from General Fund		
02-100-53000-620	Professional Services		
02-100-55000-510	Vehicle Purchase		
02-100-55000-630	Vehicle Purchase		
02-100-55010-630	Equipment Purchase		
02-100-55015-610	Building and Improvements		

02-500-55025-000	Capital Outlay	3,861,000.00	Skid Steer \$120k- Electric Hoist Trailer \$26k- Land purchase (new landfill site)\$1m- 36yd Trash Trucks (2) \$515k- Roll of Trailer (1) \$25k- F250 Truck assigned for roll off truck \$75k- New water line to service landfill \$100k- Motor grader, Loader, Scraper (Ordered Warren Cat) \$1m- Aljon Compactor (C&C Manufacturing) \$1,
02-600-55025-000	Capital Outlay	260,000.00	F150 4x4 pickups\$180k- Vermeer Hydrovac \$80k
02-610-55025-000	Capital Outlay	1,496,000.00	4x4 F150 pickup (replace)- Replace Fences -
02-620-55025-000	Capital Outlay	2,860,000.00	F150 4x4 pickup (1) \$60k- Quality Inn Lift Station Force Main \$800k- Sewer Replacement Alberta/5th St \$500k- Force Main Warehouse to Rancho Rd. \$1.5m- Gibson 2nd St Gravity Fed Line (Armadillo Hotel) \$500k
02-630-55025-000	Capital Outlay	410,000.00	New Fence at WWTP \$300k- 6" trailer mounted pump for WWTP- 6"Prime Pump Emergency use only \$40k
02-966-55025-000	Capital Outlay	257,500.00	Van \$90k- Scan Intercept (portable x-ray machine) 100k- Jail Admin Vehicle \$60k- Records Retention \$7,500-
Total Expenses:		9,144,500.00	

Account Value	Description
0	General Operations
100	Administration
101	City Council
102	City Manager
103	City Secretary
104	Elections
106	PEDC
107	City Hall
109	Employee Housing
110	Finance
111	Little Free Library/Pantry
112	City Attorney
113	Employee Banquet
115	Marketing & Communications
116	Chamber of Commerce
120	Municipal Court
135	Pecos Youth Advisory Committee
136	Keep Pecos Beautiful
150	Human Resources
200	5K Pink Fun Run
201	K9 Unit
203	Dispatch/Communications
205	Citizens Police Academy
208	Crime Stoppers
210	Patrol Department Activity
215	Investigations
220	Dispatch/Communications
230	Duplex Rental-1310 W 8th
250	Animal Services
255	ACO Donation Expense
300	Building Permits
301	Fire Marshall
310	Code Enforcement
320	Planning/Zoning
325	Commercial Permits
330	Residential Permits
500	Trash Collections
501	Transfer Station
510	Landfill
515	Clean Up Crew
520	Roll Off
600	Water Systems
601	Water Tanks
602	Water Well Repairs
610	Water Production
620	Sewer System
630	Sewer Treatment
635	Lift Station Project
650	Utility Billing
670	Engineering - Water/Sewer Fund
675	Madera Valley CNN Project
701	Pecos Proud
710	Recreation
730	Parks

Account Value	Description
731	Maxy Park Baseball Fields Renovation
740	Facilities
750	Baseball Complex
800	Fleet
810	Information Technology
811	GIS
900	Engineering
901	FY20 Street Rejuvenation Project
902	North Ground Stor Tank Repair
903	Lincoln Street Reconstruction
904	Baseball Complex Construction
905	Meadowbrook Subdivision
906	Scada System
907	WWT Plant Upgrade
909	Country Club Connection Row
910	Streets
911	Country Club/Eastbrook Landscaping
912	Realignmnt Stafford/CR201 Surv
913	Row Futur Loop (CR118/HWY17)
914	Plum St Project
915	Venterans Park Memorial
916	Matta Rodriguez Park Improvements
917	Econ Develop Grant - United MKT
918	ADA Transitin Plan
919	HWY 17 Improvements
920	NEQ SEWER EXT CR404
921	High Hook
925	Airport
966	Criminal Justice Center
967	CJC Indigent paks
968	2021 Group Seal Coat Project
969	West Pecos Water System
970	12th/7th Traffic Signals
971	Pavement Rejuvenation